

St. John's University of Tanzania Fee Structure for 2011/2012 Academic Year

	First Year	Continuing	Final Year	Duration
A. TUITION FOR UNDERGRADUATE PROGRAMMES (FULL-TIME)				
(IN TANZANIAN SHILLINGS)				
Bachelor of Arts with Education	1,600,000	1,600,000	1,600,000	3-years
Bachelor of Science with Education	1,700,000	1,600,000	1,600,000	3-years
Bachelor of Science in Nursing.	1,900,000	1,800,000	1,800,000	3-years
Bachelor of Arts in Theology	1,000,000	1,000,000	1,000,000	3-years
Bachelor of Pharmacy	2,000,000	1,900,000	1,900,000	4-years
Bachelor of Accounting and Finance	1,300,000	1,300,000	1,300,000	3-years
BBA (All specializations except as noted below)	1,300,000	1,300,000	1,300,000	3-years
BBA with Education	1,600,000	1,600,000	1,600,000	3-years
BBA (Health Services Management)	1,300,000	1,600,000 ¹	1,600,000 ¹	3-years
BBA (Information Technology)	1,300,000	1,600,000 ¹	1,600,000 ¹	3-years
B.TUITION FEE FOR EXTENSION PROGRAMMES				
Diploma in Business Administration (Accounting)	750,000	n/a	750,000	2-years
Diploma in Business Administration (Procurement)	750,000	n/a	750,000	2-years
Diploma in Business Administration (Human Resources)	750,000	n/a	750,000	2-years
Diploma in Business Administration (Marketing)	750,000	n/a	750,000	2-years
Diploma in Health Management System	750,000	n/a	1,000,000 ¹	2-years
Diploma in Business Information Technology	750,000	n/a	1,000,000 ¹	2-years
Diploma in Project Planning and Management	750,000	n/a	750,000	2-years
Diploma in International Hotel Management and Hospitality	1,000,000	n/a	1,000,000	2-years
Diploma in Law	750,000	n/a	750,000	2-years
Diploma in Computer Maintenance	1,000,000	n/a	1,000,000	2-years
Certificate in Business Administration	600,000	n/a	n/a	1-year
Certificate in Law	600,000	n/a	n/a	1-year

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C. TUITION FEE FOR POSTGRADUATE PROGRAMME				
Master of Art in Community Development	3,200,000	n/a	500,000	18 months
Masters of Arts with Education	3,200,000	n/a	500,000	18 months
Master of Business Administration	3,200,000	n/a	500,000	18 months
Master of Science in Finance	3,500,000	n/a	500,000	18 months
Master in Theology and Contemporary Issue.	1,700,000	n/a	500,000	18 months
Postgraduate Diploma in Business Administration	2,000,000	n/a	0	9 months
Postgraduate Diploma in Education(Full Time-Evening)	1,500,000	n/a	0	9 months

D. COMPULSORY CHARGES FOR UNDERGRADUATE & EXTENSION STUDENTS				
Registration Fee (Annual)	20,000	20,000	20,000	
SOSJUT Fee (Annual)	20,000	20,000	20,000	
Exam Fee (Annual)	40,000	40,000	40,000	
ID Card (First Year)	10,000	0	0	
Development Fund (First Year)	50,000	0	0	
Graduation Fee (including participation) (payable at registration for final year students)	0	0	50,000	
Certificate collection charges (payable three weeks before graduation day)	0	0	30,000	
Total	140,000	80,000	160,000	

E. COMPULSORY CHARGES FOR POSTGRADUATE STUDENTS				
Registration Fee (First Year)	30,000	n/a	0	
SOSJUT Fee (First Year)	20,000	n/a	0	
Examination Fee (First Year)	100,000	n/a	0	
Id Card (First Year)	10,000	n/a	0	
Development Fund (One Time)	100,000	n/a	0	
Graduation Fee (including participation) (payable at registration for final year of study)	0	n/a	80,000	
Certificate collection charges before graduation	0		40,000	
Total	260,000		120,000	

¹Specialization for Information Technology and Health System Management begins in the second year, so added cost component begins in second year.

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Notes:

- a. All fees subject to change
- b. Undergraduate first year have to pay TZS 140,000/= as compulsory charges and TZS 80,000/= for continuation students.
- c. Final year undergraduate students need to pay TZS 130,000/= as compulsory charges at registration session and TZS 30,000/= for certificates before graduation day.
- d. Graduates pay no deposit for graduation gown but shall pay penalty TZS 15,000 per day for late return, payable to SJUT Settlement Account. Graduate must return gowns on time and intact; damaged gowns shall incur a fine of TZS 100,000/=.
- e. Graduation gowns must be returned in order to be cleared to receive certificates.
- f. Accommodation charges are TZS 1,500/= per day for SJUT students and TZS 2,000/= per day for non-SJUT students.
- g. Application fee shall be TZS 30,000/=
- h. Library Annual Membership charges for non-SJUT students or staff shall be TZS 50,000/=.
- i. Library fine for overdue materials are TZS 500/= per day.
- j. Charge for provisional results is TZS 10,000/= per request.
- k. Charge for issuing a duplicate final certificate and transcript is TZS 30,000/=, with formal announcement of loss to general public.
- l. Charge for authenticating copies of academic transcripts is TZS 30,000/=, for up to ten copies.
- m. Charge for any appeal is TZS 20,000/= per subject.
- n. Charge for Special/Supplementary exams is TZS 20,000/= per session.
- o. Charge for replacement for Lost Student ID Card or Exam Card is TZS 10,000/=.
- p. Deposit all Tuition, Fees and Compulsory Charges into one of the two following accounts:

Bank	Bank Account	Account Number
CRDB	SJUT-Tuition Account	01J1082426400
NMB	SJUT-Tuition Account	5056600340

- q. All deposit slips must bear the student's registration number and surname. UNIVERSITY SHALL NOT ACCEPT ANY DEPOSIT SLIP WHICH DOES NOT BEAR SUCH DETAILS, ESPECIALLY THE REGISTRATION NUMBER.
- r. If deposit slip does not bear essential details, then ask the bank to cancel the transaction and re-post correctly.
- s. Students will be billed required tuition fees/compulsory charges/accommodation charges at the beginning of the year.
- t. Students required to pay non-compulsory charges, such as appeal fees, special/supplementary examination fees, Lost ID or Exam Card fee, Library fines, Graduation gown penalty, provisional result charge, duplicate certificate charges, dispensary/medical charges, etc. shall be invoiced, so those charges along compulsory charges may be cleared through the University bank accounts listed above.
- u. Neither the SJUT Library nor Dispensary shall accept cash for charges which result from library fines or medical services. Instead, those units shall raise invoices as noted in item t above.
- v. Students must clear all fees, including those in item t and u, to be eligible to sit for University Examinations.
- w. Students who postpone studies must re-pay compulsory charges, with the exception of the Development Fund and ID Card charges. University shall refund tuition fees ONLY for unattended semesters. Students who postpone more than 2-weeks after registration forfeit tuition fees for that semester.
- x. HESLB students shall pay 100% of compulsory charges and ½ of the annual top-up before 1st Semester registration.

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1. ACCOMMODATION PAYMENT PROCEDURE.

Each student who wishes to be accommodated on-campus shall sign one-year contract to stay on the Campus. Signing the contract implies:

- i. Full payment of accommodation charges each, whether they remain on campus or not.
- ii. Payment is due even for those who are attached elsewhere for practical or field work
- iii. Payment schedule shall apply as follows.

S/N	Course	First Semester		Second Semester	
		1 st Year	Continuing	1 st Year	Continuing
01	BSN/BPH	223,500	213,000	213,000	213,000
02	All Others	192,000	181,500	181,500	181,500

Preference for accommodation shall be given as follows:

- i. Students with disabilities.
- ii. Female students from outside Dodoma.
- iii. Foreign Students.
- iv. Students taking Nursing and Pharmacy courses.

2. MULTIPLE SPONSORSHIP OF SJUT STUDENTS.

Multiple sponsorships are not allowed for the following reasons:

- i. It is against the Memorandum of Understanding signed between HESLB and SJUT.
- ii. It is unethical and immoral to collect sponsorships that exceed the fees due.
- iii. It does not comply with SJUT SPONSORSHIP FUND POLICY.

All students' direct costs and research costs shall be paid directly to SJUT based on sponsorship policies.

Personal expenses should be paid to the student directly through their bank account by sponsors.

- i. The University shall not be responsible for handling a student's personal allowances unless there is a written agreement between the sponsor and the University. In such cases there shall be an administrative fee of 5%.
- ii. Research fees shall be distributed to students only upon approval of research proposals by relevant University organs
- iii. Undistributed funds, especially research funds, shall be returned to the sponsor.

For HESLB students who do have multiple sponsors, the University shall forward excess sponsorship funds to HESLB as loan repayment. This is required by the HESLB MOU. The University shall ensure that there is adequate and conclusive communication so a student's loan status at HESLB is reduced by the level of additional sponsorship.