



**St John's University of
Tanzania**

**Postgraduate Prospectus
2010 – 2011**

**Office of the Deputy Vice Chancellor
Academics**

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St John's University of Tanzania
PO Box 47, Dodoma

Tel: +255 26 239 0044

Fax: +255 26 239 0025

E-mail: dvca@sjut.ac.tz

Website: <http://www.sjut.ac.tz>

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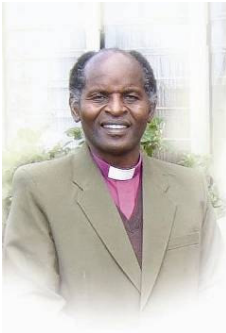
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INTRODUCTION TO ST JOHN'S UNIVERSITY OF TANZANIA



Welcome!

...to St. John's University of Tanzania, a Centre of Excellence for developing humankind holistically to learn to serve.

The University is located in the central part of the country - Dodoma, the capital and at the heart of Tanzania.

*The Rt. Revd. Donald Leo Mtetemela
Chancellor*

University Location and Organization

St. John's University of Tanzania (SJUT) is located at the heart of Tanzania, in Dodoma, the capital and the seat of the Parliament of the United Republic of Tanzania. Dodoma is also home to the headquarters of the Anglican Church of Tanzania. The University is located in Kikuyu area, about 1.5km southwest of the town centre on Mtera-Iringa highway. The University also has Teaching Centres: St Mark's Teaching Centre in Dar es Salaam and Msalato Teaching Centre on the Dodoma to Arusha road to the north of Dodoma.

History and Character of the University

The idea to establish and operate a University by the Anglican Church of Tanzania started at the Synod Meeting held in 1999. Archbishop Donald Mtetemela emphasized the importance of establishing an Anglican Church University **to provide higher education** in a range of disciplines that would respond to Tanzania's need to eradicate extreme **poverty, hunger and disease and thus provide improved life expectancy and quality to its people.**

Our Vision

Be a Centre of Excellence for developing Humankind holistically to learn to serve

Our Mission

Assume responsibility for providing and maintaining high quality education and training in the theological, social, scientific, economic and technological disciplines.

Our General Objectives

- To advance the knowledge transfer from one generation to another in the fields of arts, sciences, research, technology and learning.
- To provide higher education, and facilities to conduct research and disseminate and utilize research findings for improvement of the community's well being.
- To ensure the process of mentoring of the intellectual, aesthetic, and social growth of students' attitudes.

THE UNIVERSITY

As a Christian University

St. John's University is committed to the Lordship of Jesus Christ and its proclamation of the Gospel. It seeks to explore the tension between Christian and societal values in order to engender spiritual growth, high moral principles and commitment to Christian life. As a Christian community, St. John's University of Tanzania celebrates other traditions of faith and hopes to learn to live together with persons of all faiths and traditions.

As an Anglican University

Education at St. John's University of Tanzania is pursued in the context of the Anglican understanding of the Christian faith, and is distinguished by the conviction that human experience must be understood in the light of God's revelation in the person and Ministry of Jesus Christ. Education at St. John's University therefore aims to serve God's purposes in a setting where the Gospel is freely proclaimed, reflected upon, related to all that is known, and where the Christian life of love, forgiveness and service is nurtured by precept and example.

As a Socially Responsible University

St. John's University of Tanzania aims to prepare graduates to lead lives of service. Its target is to send into professional and managerial ranks, graduates accustomed to searching out areas of need and addressing those needs with skills acquired or strengthened at St. John's University of Tanzania.

As an International University

St. John's University of Tanzania seeks to bring the World to Dodoma, the capital of a beautiful land – Tanzania.

A NOTE FROM THE DIRECTOR OF POSTGRADUATE STUDIES AND RESEARCH

Dear Postgraduate Students,

we are delighted that you have chosen St. John's University of Tanzania as the place to do your postgraduate studies and research. It is our prayer that your time with us will be productive, formative, and enjoyable.

As Director, I hope that during your postgraduate studies and research you will experience something of the distinct ethos of SJUT. I hope that you will catch a vision for critical thinking, for the integration of faith and academics, and for transformative practice.

Critical thinking is, at least, an ability to see beyond the surface. It is an ability to identify and interrogate assumptions, values, and claims to truth. It is the ability to judge without being cynical. It is the ability to weigh up options and choose the best. It is the ability which marks the shift from being a student to being an academic.

As a Christian university we are interested in *integrating* faith with academic practice. As graduate students and researchers we hope that this will always be part of your work. We hope you will be interested in worldview and faith and how that impacts on the assumptions people have. We hope you will be interested in demonstrating the potential and worth faith commitment makes to rigorous and serious academic work.

Transformative practice is making your education work for the benefit of community, nation, region and world. In a sense transformative practice is another way of expressing our motto: "To Learn To Serve". At SJUT education is not simply a means to employment or respectability. It is a means to change things for the better.

May God bless and prosper your studies at SJUT.

Yours sincerely,

Dr. Robert S. Heaney.

SENIOR OFFICERS OF THE UNIVERSITY



Chancellor:

The Rt. Revd. Donald Leo Mtetemela.
Bishop of Ruaha, Archbishop of the Anglican Church of Tanzania 2000-2008.



Chairman of Council

Ambassador Paul Rupia



Vice-Chancellor:

Prof. Manoris V. Meshack,
B.A. Ed. (Hons. Geo); M.A. (UDSM); Ph.D. (Dortmund Univ.)



**Deputy Vice-Chancellor (Academics)/ Dean,
Faculty of Humanities and Education (FAHE):**

Prof. Eginald P.A.N. Mihanjo, *Dip. Ed. (DSM TTC),
B.A. Ed. (UDSM), M.A. History (UDSM),
PhD History (UDSM).*



Deputy Vice-Chancellor (Finance and Planning):

Dr. John Ham,
*B.Ch.E. (Highest Hon. Georgia Tech); M.Sc., Ph.D.,
Ch.E. (Stanford Univ.). Head of Department of
Mathematics.*



**Chaplain/Dean, School of Theology and
Religious Studies (SOTR):**

Rt. Rev. Francis N. Ntiruka
*L.Th.; Th. Schol; M.Th. (All at Moore Theological
College, Sydney, Australia)*

DEANS AND DIRECTORS



Director of Postgraduate Studies and Research (DPGSR):

Dr Robert Heaney

PhD Theology and Philosophy – Dublin (2003), PhD research University of Oxford, M.Th. in Applied Theology, University of Oxford (2006), BA (Hons) in Theology, London School of Theology (1998).



Dean, School of Nursing (SONU):

Mrs. Bibiana Mwaluko

Diploma - Nurse/Midwife Muhimbili (DSM); Adv. Diploma in Teaching (Nursing) (DSM); B.Sc.N. (Dalhousie University, Nova Scotia, Canada); M.Sc. Nursing & Management (Edinburgh, Scotland).



Acting Dean, School of Pharmacy & Pharmaceutical Science (SOPH):

Dr. Joseph Mhando

B. Pharmacy (Hons) (UDSM); PhD Pharm Technology, (Aston University, Birmingham, UK).



Dean, Faculty of Natural and Applied Sciences (FaNAS):

Dr. M. E. Kamwaya

B.Sc. Ed.(Kharkov); M.Sc. (Kharkov); M.Sc. (KTH Stockholm); Ph.D. (FU Berlin); PDE (TU Berlin), FInstPhys.(Malaysia),MIUCr.



Dean, Faculty of Commerce and Business Studies: FOCB):

Dr Assad Abdallah Kipanga

DCA(IDM); PGDA(IFM); FCPA; FTAA; TC (TRA); MBA(Finance,UDSM); PhD(Econ, IIUM Malaysia)



Dean of Students:

Mr. Msawulile Clement Mnyawonga
*B.A.Ed (UDSM), M.A Education (UDSM), Head of
Department of Communication Skills.*

Director, Planning and Development:

Vacant



Director,

**Human Resources Management and
Administration:**

Mr. Yesse C. Mwihambi
*B.A. Political Science and Public Admin. (UDSM);
M. Public Admin. (Bowling Green State, US)*



Bursar:

Filozi John Mayayi
BCOM- Accounting (Hons) (UDSM); CPA (T)



Director, Quality Assurance

Dr. Reuben Kaali,
*B.Pharmacy (Hons) (UDSM); M. Pharmacy Clinical
(University of Bradford, UK); Ph.D. Pharmaceutical
Technology (University of Bradford, UK).*



Director, Continuing Education (E-learning Programme)

Mrs. Mary Ellen Kitundu

Associate Professor in Nursing; B.Sc. Nursing (Gustavus Adolphus College); Masters in Education Nursing (University of Minnesota, USA)



Director, Centre for Information and Communications Technology (CICT)

Vacant

Director, Institute of Development Studies

Vacant



Director of Information and Library Management

Mr. Geoffrey M. Chelelo

Master's in Library Studies (Loughborough University of Technology, UK).; ALA (UK)

PRINCIPLE CONTACTS



The address for all correspondence in relation to postgraduate studies and research is:

Directorate of Postgraduate Studies & Research
P.O. Box 47
DODOMA
Tanzania

The web site is at:

<http://www.sjut.ac.tz>

Email:

dpgsr@sjut.ac.tz

SJUT Telephone and FAX Numbers:

	Telephone	Telefax
Vice-Chancellor	026-239 0025	026-239 0025
Deputy Vice-Chancellor (Academics)	026-239 0801	026-239 0025
Deputy Vice-Chancellor (Finance and Planning)	026-239 0802	026-239 0025
Director, Administration and Human Resource Management	026-239 0800	026-239 0025
Director of Postgraduate Studies & Research and other staff	026-239 0044	026-239 0025

EDUCATION AT ST. JOHN'S UNIVERSITY

Academic Excellence

Academic excellence in teaching, research and service to the community is well recognised and forms an important and integral part of the academic and organizational life of the University.

Academic Integrity

All our academic outputs are produced in line with the International quality of academic integrity to be enhanced by introduction of quality control and assurance measures.

Academic Freedom

We recognise the spirit of free and critical thought and enquiry, through tolerance of a diversity of beliefs and understanding as well as fostering open exchange of ideas and knowledge amongst the staff and students.

Teaching and Learning

We create a holistic teaching and learning environment, which is student-centred and provides facilities for students such as lecture theatres, classrooms etc. with social, cultural and recreational opportunities that will facilitate the full realization of their potential for academic and personal growth.



Research Relevance

We ensure that research addresses relevant national or social problem, as well as taking into account the need for the global village.

Information and Communications Technology

We recognise the importance and use of ICT in academic delivery and management.

Professional and Ethical Standards

We subscribe to professional and ethical standards by upholding the highest professional standards and ethical behaviour through openness, honesty, tolerance and respect to individuals in all disciplines.

POSTGRADUATE LIFE AT ST. JOHN'S UNIVERSITY

The Higher Degree Regulations Handbook

Postgraduates' attention is drawn to the Higher Degree Regulations Handbook. This book is an "operator's manual" that will guide the postgraduate to do what is required of him or her regarding academics in general, examinations, accommodation, rules and by-laws governing student life at the University.

Religious and Ethnic Diversity

Although the Anglican Church of Tanzania wholly owns the University, students from all walks of life are welcome and have equal opportunity to academics and related services. It is intended that the University community will be comprised of individuals from a wide range of ethnic, national and religious backgrounds, reflecting the diversity of Tanzania.

Counselling

All postgraduate students with personal problems, whether or not related to study, will have access to counselling and advice services at the University Counselling Bureau. Postgraduate students at St. John's University are encouraged to talk about their difficulties, whether emotional, academic or involving relationships, in order to find a way forward. Confidentiality is ensured.

Accommodation Policy

Because we understand that the right accommodation is an important factor in the postgraduate life and performance, we are constantly working to improve the accommodation facilities. We also encourage private companies and individuals in the country to invest in modern student accommodation facilities in Dodoma so that they cater for the growing demand of such facilities.

Chapel

A Chapel service is held daily from 7.30am to 8.00am at the University Chapel. The Chaplain to the University is a full time member of staff responsible for the spiritual care of staff and students of all faiths. He is also available for counselling services

THE LIBRARY

Introduction

The University library is an essential part of postgraduate academic life and that of the academic community as a whole. St John's University of Tanzania library which was formerly housed in the refurbished building of the former Mazengo Technical Secondary School has moved to new premises, thus raising the seating capacity from 200 to over 500 readers at a time. The library serves a population of approximately 3,000 students, as well as over 100 faculty members and some external borrowers.

The total book stock now stands at over 80,000 volumes covering diversified scholarly information resources to meet the teaching and learning needs of both students and lecturers. Acquisition of more appropriate books, scholarly journals and other reading materials is a continuous process in our library.

Mission

Our mission is to acquire, organize and provide access and guidance to a variety of information leading to the fulfilments of intellectual, spiritual, social and recreational needs of the University community.

Goal

The main purpose of the library is to ensure that users receive services adapted to their needs and materials appropriate for their use. The library will also ensure that users of this institution are able to access information electronically for the same purpose.

Facilities offered to library users

Lending stock. These are books which can be borrowed for home reading.

Special Reserve Collection. These are materials which can be used within the library only. The section consists of books and other materials which are on high demand.

Reference Collection. This section consists of dictionaries, encyclopaedias, handbooks, manuals, atlases, directories, compendiums, almanacs and bibliographies.

E-library 15 computers are connected to the internet. The computers are intended for educational purposes only. All users of this section will be authenticated.

Opening Hours

Term: Monday to Friday 8.00 am - 10.00 pm Saturday 8.00 am - 6.00 pm

Vacation: Monday to Friday 9.00 am - 4.00 pm Closed on Saturdays

The library remains closed on Sundays and Public Holidays

LIBRARY STAFF

Director of Library Services

Mr. Geoffrey M Chelelo, *MLS (Loughborough University of Technology, (UK); ALA, (Manchester College of Commerce, (UK)*

Librarians

Mr. Walter A Nkamba, *MA Information and Library Management (Univ. of Northumbria (UK), BLS (Loughborough Univ. of Technology, (UK), DIP Lib.(Makerere Kampala, Uganda)*

Assistant Librarians

Mr. Patrice Wamili Kigelulye, *BA (Hons) Information and Library Management, (University of Northumbria) (UK)*

Miss Leocardia Juventus, *Bachelor of Library and Information Studies, (Tumaini University, Dar)*

Library Assistants

Mr. Baptista K Kwissachi, *Dip Lib. (SLADS, Bagamoyo)*

Mr. Emmanuel N Kalinda, *Cert in Librarianship (TLS. Dar)*

Trainee Library Assistants

Mr. Salum A Kali, *Dip in Education (Daru-Muslimeen Teachers' College)*

Mr. Martine Kusekwa, *Ex Form six.*

ADMISSION TO THE UNIVERSITY

FACULTIES' AND SCHOOLS' PROGRAMMES

Faculty of Humanities and Education (FAHE)

- Masters of Arts in Education (MA Ed.)
- Mazengo Campus

Faculty of Commerce and Business Studies (FOCB)

- Masters of Business Administration (MBA) with specialization in Corporate Management
- Masters of Science in Finance (MSc. Finance)
- Masters of Science in Accounting (MSc. Accounting)
- Above courses held at The Business Centre Building in Area C
- Postgraduate Diploma in Business Administration (PGBA).
- Above course held at SJUT Town Centre Campus

Institute of Development Studies (IDS)

- Masters in Community Development (MA CD)
- Mazengo Campus

Planned additional Masters programmes for 2011/2012

- Masters of Business Administration (MBA), specialization in Executive Management
- Masters of Science in Accounting
- Masters of Arts in Theology and Contemporary Issues
- Masters of Arts in History

The introduction of PhD's at St John's University is being progressed, please see the *Higher Degree Regulations* for further information.

UNIVERSITY ADMISSION PROCEDURES

Admission to St. John's University of Tanzania is open to direct entry and mature age entrants.

Applicants must have gained Bachelor Degrees, minimum a Lower Second (GPA 2.7).

Applicants must follow the steps below:

1. Collect an application form from the Admissions Office or selected admission representative(s), or download the application form from our website: **www.sjut.ac.tz**.
2. The fee is **TZS30,000/=** for Tanzanian nationals and US\$30 for non-Tanzanians. The fee must be paid to the SJUT Income Account at CRDB (Dodoma Branch) **A/C No. 01J1082863800** referring to the applicant's name.
3. Send to the University Admissions Office/DPGSR.
 - a. Two duly filled in application forms.
 - b. Two stamp size **coloured photographs** with applicant's name written on the back.
 - c. Two copies of certificates and/or result slips for O-Level or equivalent.
 - d. Two copies of certificates and/or result slips for A-Level or equivalent.
 - e. Two copies of birth certificate and/or affidavit.
 - f. The original bank pay-in-slip for the payment of the non-refundable application fee.
4. Duly filled application forms should be delivered to the Admissions Office/DPGSR. Application forms may also be posted to:

Directorate of Postgraduate Studies and Research,
St John's University of Tanzania,
P.O. Box 47, Dodoma, Tanzania
Email: admin@sjut.ac.tz

ENTRY REQUIREMENTS

All applicants for a degree at the University must have the approval of SJUT's Graduate Research and Consultancy Board, and Senate.

Students applying for entry at St. John's University of Tanzania are required to fulfil the General University Entry Requirements, the Faculty Requirements and Degree Programme Requirement as explained below.

GENERAL UNIVERSITY ENTRANCE REQUIREMENTS

A: Admission Requirements

A candidate for admission to the Masters Degree of St. John's University of Tanzania (SJUT) shall:

- Hold at least a second class degree (a GPA of at least 2.7) of SJUT
OR
- A qualification from an approved institution which is deemed to be equivalent.
OR
- Hold a Postgraduate Diploma from a recognized and accredited institution.

Candidates who hold unclassified degrees should have a distinction or a credit in the subject of intended Masters Degree.

Candidates with pass degrees will also be considered by Faculties/Schools/Institutes and the GRaCB if:

- They have further experience, in their field of initial studies, for at least five years after graduation.
- They have evidence of additional training lasting for at least 6 months after graduation.

B: Foreign Applicants

Entry requirements for foreign applicants will be those, which are equivalent to the entry requirements of Tanzanians. Where a need arises, aptitude tests will be used to peg foreign applicants to our standards.

C: Other Admission Requirements

- i. Applicants must have a proof of sufficient funds for the completion of the programme.
- ii. The applicant must submit two reference letters regarding his/her character.
- iii. Preference will be given to candidates with highest academic qualifications in case of limited entry position availability.
- iv. Gender mainstreaming will be considered in the admission process so that a predetermined male:female ratio is attained. This ratio will vary according to the demands of the time.

FACULTY SPECIFIC ADMISSION GUIDELINES

Faculty of Commerce and Business Studies

A candidate for admission to the **MBA Programme** at SJUT shall hold at least a Second Class Bachelor Degree from an accredited institution of higher learning. A first class Advanced Diploma from an accredited institution of higher learning. A professional qualification recognized by professional bodies e.g. CPA (T), ACCA, CIMA, CSP etc. Candidates with pass degree or Advanced Diploma other than first class will be considered upon producing evidence of having an examined Postgraduate Diploma. Candidates from outside East Africa should seek accreditation status of their certificates from NECTA or TCU.

A candidate for admission to the **MSc in Finance Programme** at SJUT shall hold at least a Second Class Bachelor Degree from an accredited institution of higher learning. A first class Advanced Diploma from an accredited institution of higher learning. A professional qualification recognized by professional bodies e.g. CPA (T), ACCA, CIMA, CSP etc. Candidates with pass degree or Advanced Diploma other than first class will be considered upon producing evidence of having an examined Postgraduate Diploma. Candidates from outside East Africa should seek accreditation status of their certificates from NECTA or TCU.

For Postgraduate Diploma in Business Administration (PGBA)

The minimum qualification for candidates to join the PGDBA program is an Undergraduate Degree or Advanced Diploma from any recognized institution.

Faculty of Humanities and Education

The **Masters of Arts in Education** is open to holders of a First or Second Class Honours degree of any recognized university or approved higher education institution; or Holders of a First Class Postgraduate Diploma in Education. The degree should have a bias in Education.

Institute of Development Studies

Holder of first class Postgraduate Diploma in Development Studies and any other related courses from any recognized University or approved higher learning Institutes shall be considered for admission.

Candidates with Pass degree will also be considered for admission if their undergraduate performance in Development Studies was a B grade average or above and if they have satisfied the Institute that they have exhibited academic potential through extensive field work, subsequent research experience and/or additional training.

ADMISSION REGULATIONS

1. The duly filled forms must reach the DPGSR not later than the date indicated on the advertisement and the Admission Forms calling for applications for the particular admission season.
2. Only applicants who meet the required minimum entry qualifications for the University should submit the application forms.
3. All new students are required to report for the orientation programme during the week preceding the beginning of the Academic Year. (i.e. 1 week before the start of the Programmes).
4. Successful applicants under private sponsorship will be registered only after they have paid the required semester University fees.
5. Fees paid will not be refunded.
6. All students, if accepted, are expected to conform entirely to University regulations as stipulated in the Higher Degree Handbook.
7. The deadline for registration for students will be two weeks from the first class.
8. Except in exceptional circumstances, no student will be allowed to change subjects/courses later than the Friday of the fourth week after the beginning of the first semester. Transferring from one academic programme to another will be allowed only where the student has the required admission criteria for the academic programme for which transfer is being sought and a vacancy exists in that programme.
9. Every Student admitted to St. John's University of Tanzania is considered to have been committed to a particular program of study for the full duration of that specific program. However, for genuine reasons student may withdraw from studies by writing a letter to the DPGSR through the Faculty or School Dean and this shall be considered by the GRaCB.
10. Students discontinued on academic grounds from one Faculty may be allowed to apply into another Faculty provided that the sponsor approves.
11. Discontinued students wishing to re-apply in the same Faculty must show evidence of having followed further studies satisfactory to the Faculty.
12. Students entering this University as transfer cases can transfer grades obtained elsewhere; provided that the former University is recognised by the Tanzania Commission for Universities - TCU..
13. No student will be allowed to postpone studies after effective commencement of an academic year except under special circumstances. Permission for postponement has to be accompanied by a written approval sought from the sponsor.
14. Special circumstances shall include:

15. Sickness;
16. Serious social problems (each case to be considered on its own merit by the GRaCB); and
17. Severe sponsorship problem.

EXAMINATIONS

UNIVERSITY REGULATIONS

The examination regulations may be found in the *Higher Degree Regulations* and the *Postgraduate Studies Handbook* which should be consulted by all students.

TUITION FEES

GENERAL

Tuition and other fees for the entire 2010/11 Academic Year are due and payable prior to registration. The University shall, however, allow these payments to be split into multiple parts as described below.

Students or their sponsors shall deposit payments into the appropriate University accounts (see below) and present original bank pay-in slips at registration before the University will issue an identity card for the current semester, which will permit them to attend classes or use any of its facilities.

Masters Students

Tuition and Other Fees: SJUT-Tuition Account, CRDB A/C 01J1082863800

Postgraduate Diploma (SJUT Dodoma Town Centre) Students

Tuition & Other Fees: SJUT-Tuition Account, CRDB A/C 01J1082863800

Pay-in slips must bear the student's Registration Number; Surname, First Name; and Course of Study. Incomplete deposit slips will delay registration.

PRIVATE STUDENTS

Private students, including those being sponsored by employers or other agencies, must pay 50% of annual tuition and 100% of other fees to register for 1st semester and must pay the entire balance to register for 2nd semester. The

other fees total TZS 140,000/- for 1st year students, TZS 80,000/- for continuing students, and TZS 120,000/- for final year students.

REFUNDS FOR OVERPAYMENT

The University shall not refund overpayments while a student is enrolled, but shall carry credits forward to subsequent Academic Years. There are no exceptions.

WITHDRAWAL FROM STUDIES AND REFUND POLICY

Upon acceptance (by the GRaCB) of withdrawal, the student's sponsor may apply for a refund of only the tuition and accommodation fee for the unattended semester. In other words, a student who withdraws in 1st Semester is only eligible for a refund of 2nd semester tuition payments. Such refunds shall be made to the sponsor. Other fees, including those for Application, Registration, Student Organization, Medical Centre, Examination, Development and Student ID shall not be refunded.

FEES Master Programmes 2010

For First Year

	FAHE & IDS	FOCB	FOCB	FOCB	SOTR
	MA	PGD	MSc in Finance	MBA	MA(Th)
Tuition Fees	2,000,000	1,000,000	2,000,000	2,000,000	1,700,000
Before taking c/work results	1,200,000	500,000	1,500,000	1,200,000	1,200,000
Registration Fee (annual)	30,000	30,000	30,000	30,000	30,000
Student Organisation Fee (annual)	20,000	20,000	20,000	20,000	20,000
Examination Fee (annual)	60,000	60,000	60,000	60,000	60,000
ID Card (once)	10,000	10,000	10,000	10,000	10,000
Development Fund (once)	100,000	100,000	100,000	100,000	100,000
TOTAL	3,420,000	1,720,000	3,720,000	3,420,000	3,420,000

For Second Year

	FAHE & IDS	FOCB	FOCB	FOCB	SOTR
	MA	PGD	MSc in Finance	MBA	MA(Th)
Dissertation	400,000	400,000	400,000	400,000	400,000
Registration Fee (annual)	30,000	30,000	30,000	30,000	30,000
Student Organisation Fee (annual)	20,000	20,000	20,000	20,000	20,000
Examination Fee (annual)	60,000	60,000	60,000	60,000	60,000
Graduation	40,000	40,000	40,000	40,000	40,000
TOTAL	550,000	550,000	550,000	550,000	550,000
Year One	3,420,000	1,720,000	3,720,000	3,420,000	3,420,000
Year Two	550,000	550,000	550,000	550,000	550,000
GRAND TOTAL	3,970,000	2,270,000	4,270,000	3,970,000	3,970,000

Instalment Plans

	MA Ed, MA CD, MBA & MA (Th)	MSC Finance	PGDBA 2011/2012
At Registration	1,220,000	1,220,000	567,500
Year 1 2 nd Semester	1,000,000	1,000,000	567,500
Year 2 1 st Semester	1,000,000	1,300,000	567,500
Year 2 2 nd Semester	750,000	750,000	567,500
TOTAL	3,970,000	4,270,000	2,270,000

INSTITUTE OF DEVELOPMENT STUDIES (IDS)

ACADEMIC MEMBERS OF STAFF

Acting Director

Prof. Daimon Mwaga, *B.A. (Hons), (UDSM); Master of Arts International Relations (Charles University, Prague); LL.D International Law (Charles University, Prague).*

Other staff

Mrs. Elizabeth M. Msoka, *B.Sc. SUA; M.A. Development Studies (UDSM).*

Mr. David K. Msola, *Diploma in Education;(Monduli TTC) B.Sc. Agriculture (SUA); M.A. Rural Development (SUA).*

Ms. Anna Ngomela, *B.Sc. Forestry (SUA); M.A. Rural Development (SUA)*

Mr. Angelus Bandali Ngatunga, *Certificate in Philosophy; Diploma in Sciences of Human Development (Tangaza, Kenya); B.A. Social Ministry (Catholic University of Eastern Africa); M.Sc. International Community Economic Development (Southern New Hampshire)*

Mr. Andrew Ching'ole, *Honours Graduate diploma- Cambridge International college,UK. Postgraduate diploma inn Social work- Institute of Social work-Tanzania*

Visiting Lecturers

Dr. Joseph M. Ngereza, *Diploma Community Development, (I.D.M. Mzumbe); M.Th. Dev. Studies and Theology (Edinburgh, Scotland); D.Min. (Episcopal Divinity School, Cambridge Mass. USA).*

PROGRAMMES AND COURSES OFFERED

At its inception the Institute of Development Studies was offering basic courses in Development Studies to all students of the University; it continues to do this. The Institute now has a **Master of Arts in Community Development**.

Master of Art in Community Development of St. John's University of Tanzania will be offered in two academic years one year for coursework and the second year for research and development of dissertation. The course work content will comprise of 36 units covered in the two semesters of the first year of study and 18 units of dissertation that will be covered in the second year of study. M.A Community Development is offered under full time basis. This program is open to individuals with recognized background in the field of development studies and any other related courses, in addition, admission for M.A Community Development will base on the following entry qualifications.

Direct Entry Qualification

Candidates with first or second class honour degree award from any recognized University or approved higher learning Institutes in Tanzania and out side Tanzania will be admitted upon submission and approval of the origin academic certificates to the admission office.

Holder of first class Postgraduate Diploma in Development Studies and any other related courses from any recognized University or approved higher learning Institutes.

Candidates with Pass degree will also be considered for admission if their undergraduate performance in Development Studies was a B grade average or above and if they have satisfied the Institute that they have exhibited academic potential through extensive field work, subsequent research experience and/or additional training.

Goal

1. The key focus of this programme is based on building a competent knowledge which will trigger an analytical endurance of policies that govern the Poverty Reduction Strategies. This requires a focus on the transforming social-economic set up through an effective support policies to sustain ideal livelihoods.
2. The M.A. in Community Development programme aims at providing candidates with advanced level of knowledge in the fields of development studies and there fore acquiring candidates with a higher level of attainment in teaching, research, administration and management of public and private institutions.
3. This program pays attention to some previously neglected areas of rural

development, such as, conflict and conflict management in development, Psychosocial support counselling and guidance and Agriculture transformation, population and development , Natural resource management, and its link to development

4. Lastly, it pays attention in capacity building to development practitioners to effectively address issues of disadvantages groups, through influencing the policy regulatory mechanism for transforming their livelihoods.

Course Content

CODE	COURSE	UNITS
Core Courses: Semester 1		
DS 600	Political Economy and Agriculture Transformation	4.0
DS 601	Sociology of Development	2.0
DS 602	Social Science Research Methodology	4.0
Core Courses: Semester 2		
DS 603	Project Design, Appraisal, Monitoring and Evaluation	4.0
DS 609	Contemporary issues in Community Development	4.0
MT 601	Social Science Statistics	4.0
Elective Courses:		
DS 610	Social Conflict Management and Resolution	2.0
DS 612	Entrepreneurship Skills and Rural Investment Sector	2.0
DS 614	Regional and Rural Development Planning	2.0
DS 606	Population and Development	2.0
DS 607	Natural Resource Management for Sustainable Development	3.0
DS 605	Gender and Development	2.0
DS 615	Non Governmental Organizations as Argents for Development	2.0
DE 600	Economic Development	2.0
EP 600	Counselling, Guidance and Sychosocial Support	1.0
HN 603	Food Security	2.0
RT 603	Christian Social Teaching in Development	1.0
DS 618	Public policies	1.0

2nd Academic Year		
DS 611	Dissertation	18

COURSE EVALUATION

1. Students registered for M.A Community Development will be required to pass in all the coursework and a research work or Dissertation, the minimum pass mark for M.A Community Development at St. John’s University of Tanzania shall be B grade average, the coursework portion shall consist of a minimum of 12 credit hours accumulated from both core and elective courses.
2. The candidate must pass the coursework before proceeding with Dissertation
3. Students, whose average pass is below B in not more than three full required courses, shall be required to do supplementary examinations in the subjects failed. The minimum grade to be awarded in a supplementary examination shall be a ‘B’ grade for both core course and electives.
4. Candidates failing supplementary examinations shall be discontinued from studies
5. Students whose overall Grade Point Average (GPA) is below 3.00 and courses failed are more than three, shall be discontinued from studies.

Summary of Program Structure

Year 1				Year 2	
Semester 1		Semester 2		Semester 1 & 2	Units
Course code	Unit	Course code	Unit	Dissertation	18
DS 600	4	DS 603	4		
DS 601	2	DS 609	4		
DS 602	4	MT 601	4		
Electives	8	Electives	6		
Total units	18	Total units	18	Total units	18

Note; Students should register in not less than two elective courses to reach a minimum of 18 units per semester.

COURSE DESCRIPTIONS

POLITICAL ECONOMY AND AGRICULTURE TRANSFORMATION

Course Description

Political economy and agriculture transformation offers the historical backgrounds on the politics and the development of human kind in creating material wealth and their related contradiction; Emphasis will be on the definition of political economy; Significance of political economy, the associated doctrines, with their contribution to current development initiatives. The essence of labour and the emergency of money economy, production relation and the forces of production, money economy and politics, commodity prices and markets, Agriculture as the lead sector in developing countries; factors influencing agricultural development (science and technology, agro-ecological conditions, agricultural policies etc); the state of African agriculture compared to other regions of the developing world; Causes of poor performance of African and Tanzanian agriculture; Agricultural policies and strategies in Tanzania (from Ujamaa to Structural Adjustment Programmes (SAPs); SAPs and agricultural development; reform of food crop, cash crop and commodity markets; Current Tanzanian initiatives in poverty alleviation: policies and strategies.

Course Objectives

At the end of the course students should be able to;

1. Relate the historical background of political economy and the current economic policies that influences development
2. To analyse different theories governing the political economy of the world and developing country in particular and be able to relate in the practical aspects of life
3. Assess the essence of labour and labour theory of value and how commodity production can generate market economy
4. Identify shortfalls of the past initiatives of agricultural policies in developing countries with special attention to Tanzania in Particular
5. Analyse the performance of agriculture in Tanzania and the way forward to wards sectoral transformation

Course Content

1. Introductory political economy and agrarian change
2. Theories behind political economy; Doctrines of political economy (David Ricardo, John Stuart Mill, Karl Marx, Adam Smith, etc)
3. Labour and commodity production
4. The exchange value and the emergency of money economy

5. Agriculture transformation and the political arena; the past policy initiatives in promoting agriculture; Agriculture as back born to the economy, agriculture for life or death, politics is agriculture etc.
6. The green revolution; and its essence to Tanzanian perspectives
7. The Tanzanian support system for agriculture; Tanzanian land policy, the financing system, the governance, the extension services.

SOCIOLOGY AND DEVELOPMENT

Course Description

Much attention is paid to the introduction to sociology, socialization and social control; sociology as a sciences, definition and assumption in science; the evolution of knowledge; mysticism, rationalism and imperialism; types of sociology: urban and Rural sociology, medical sociology, criminology, demography, sociology of complex organizations, sociology of family, sociology of religion, sociology of collective behaviour, sociology of Development. Sociological theories; History of sociological theories, social forces in the development of sociological theory; Classical theories of society, modern theories of society, Social institutions and Social change; the family, religion, theories of social change, forces of social change planned social change, the emerging rural community; rural institutions; types of emergent farming systems; theories of change.

Course Objective

Sociology of development course intends to equip students with the following issues in particular;

1. To analyze and the key concepts of sociology at the dimension of science
2. To identify key issues that governs the evolution of knowledge,
3. To analyze the views on mysticism, rationalism and imperialism to wards social transformation
4. To assess the different types of sociological theories and their history
5. To asses the social institutions and their changes in community development

Course Content

1. Introduction to sociology; the context of socialization and social control
2. The concept science and its link to sociology
3. The evolution of knowledge
4. Types of sociology; criminology, demography, urban and rural sociology, sociology of complex organizations, sociology of family, sociology of religious etc
5. Social forces in development of sociological theory
6. Social institutions

7. Theories of change

SOCIAL SCIENCE RESEARCH METHODOLOGY

Course Description

In this course the students are to be exposed to the Scientific Research method, approach in research inquiry: approaches to knowledge, assumptions of scientific inquiry, and the functions of scientific methodology; social sciences and the production of knowledge.

Main stages of a research process: Developing a research proposal, problem identification and justification, research objectives, conceptual framework, formulation and testing of hypotheses and levels of measurement. Research methods, research design, sampling procedures; classification of surveys, tools of data collection; qualitative data collection methods; Participatory research techniques, participatory rural appraisal (PRA), rapid rural appraisal; Empirical data management; presentation and interpreting research results; The organization and writing of a research report and evaluation of research performance.

Course Objective

At the end of this course students should be able to:

1. Define social research and be able to differentiate with scientific research methodology
2. Identify approaches on scientific research methods and the research process
3. Identifying the research objectives, problem statement and justification,
4. To formulate and to test hypothesis,
5. To design a research method and sampling procedure
6. To develop a data collecting tools
7. To be able to manage empirical data for research
8. To develop research proposal
9. To organise and write a research report

Course Content

1. The introduction to Social Science Research Methods
2. Approaches of social and scientific research methods
3. Developing Research Proposal; Stages in developing a research proposal
4. Participatory research technique; Participatory Rural Appraisal (PRA) and Rapid Rural Appraisal (RRA)
5. Data management and interpretation of research results
6. Research report writing skills

PROJECT DESIGN, APRAISAL, MONITORING AND EVALUATION

Course Description

This course will cover different project or program aspects in areas of project planning methods, the participatory planning method v/s the traditional or the top down planning methods. Merits and demerits of each method. Steps of Participatory approach, the analysis of the stakeholder, the SWOT analysis, the Log frame; Agribusiness project cycle, (the identification, project preparation, project appraisal, implementation and evaluation), the Booms cycle Approach, problem/ objective tree; Cost and benefit analysis in the project: project investment analysis, cost and benefit analysis, categories of costs and benefits, pricing of costs and benefit; Measurement of the project worthy, approaches in measurement of project worth ness; Discounted measures of the project worth (Net Present Value, Benefit Coast ratio and Internal Rate of Return) and non discounted measures of project worth, acquisition of capital and credit; Monitoring , Evaluation and the Impact Assessment; The project monitoring process, the evaluation process, types, merits and demerits of M&E process; the logical framework analysis, the log frame matrix and location of M & E system in an organisation; Methods and techniques of monitoring such as accounting and auditing and project/programme reporting systems; Methods of project impact assessment, types of impact , tools used in studding the project impact

Course Objectives

1. To equip students with the following capacity;
2. To define the term project, program and the appraisal
3. To identify different methods used in project planning
4. To analyze stages of the agribusiness project cycle and their role in project sustainability
5. To identify measure of project worthiness and their approaches; the discounted and non discounted measures
6. To discuss on the project measurement and evaluation criteria
7. To analyze the project impact assessment

Course Content

1. The introduction on Project, Appraisal, Measurement and Evaluation
2. The project planning methods
3. The Participatory project planning method
4. The agribusiness project cycle and the Booms Cycle approach
5. The Coast and benefit analysis
6. Measures of project worth ness; the discounted and non discounted measures
7. Monitoring, Evaluation and the impact
8. Methods of project impact assessment

CONTEMPORARY ISSUES IN DEVELOPMENT

Course Description

This course focuses in analyzing the main determining factors which influence development in developing worlds. The course focuses on: Introduction of concepts of development (Different paradigms and paradigm shifts as given by different schools of thought encompassing economic, social, political, cultural and geographical aspects. and how they interface with each other); The impact and implication of the different theories on development; The holistic, integrated and multidisciplinary nature of rural development; The relationship between existing economic crisis and the crisis in the rural sector; Large scale and small scale production systems; Policies in food production, distribution and food security; Policies and strategies of rural development; Problems of crop marketing in Tanzania and other developing countries; Rural development strategies for Africa; Comparative strategies of rural development in Africa and other developing countries.

Course Objectives

The objective of the course is to enable students to be able to;

1. Analyze the main factors which influence development for Tanzania in particular and the developing world in general.
2. To discuss the different paradigms encompassing development
3. To analyze the impact of different theories on development
4. To compare between the general existing global economic crisis and the crisis at rural sector
5. To analyze policies and strategies for rural development
6. To analyze policies governing food production and crisis of food market

Course Contents

Introduction of concepts of development; paradigms and paradigm shifts

1. Theories of social development and their impact to current development initiatives in Developing countries
2. The Global Economic Crisis and its influence to developing countries; and the rural sector in particular
3. Policies in food production, distribution and food security
4. Rural development strategies for Africa;

SOCIAL SCIENCE STATISTICS

Course Description

This course introduces basic statistical concepts and their application to social science studies and research. Specifically the course will cover on the following aspects; The general introduction to elementary statistics and the role of statistics in data management; Statistical measures of central tendency and dispersion; emphasis on frequency, mean, mode, median and range, analysis of variance and covariance symmetry and skewness; Regression analysis; Simple linear regression, statistical inference and measure of correlation, multiple regression; Probability theory and distributions; discrete distributions (e.g. poisson, binomial), continuous probability distribution, normal distribution; Sampling procedures and distributions: random and non-random sampling distributions emphasis on student t, test, Chi-square, F-distribution; Analysis of variables (ANOVA): univariate, bivariate and multivariate; Hypothesis testing: null and alternative hypotheses, level of significance, type one error, one tail and two tail tests; interpretation of factorial analysis with statistically significant interaction terms;; Social science statistical packages e.g. SPSS, STATA, and their application to data management.

Course Objectives

This course aims in equipping students with the following aspects;

1. The analytical study on Statistical measures of central tendency and dispersion;
2. Describe on the Regression analysis; Simple linear regression, statistical inference and measure of correlation,
3. Discuss on Probability theory and distributions; discrete distributions (e.g. poisson, binomial), continuous probability distribution, normal distribution,
4. Identify the Sampling procedures and distributions: random and non-random sampling distributions emphasis on student t, test, Chi-square, F-distribution; Analysis of variables (ANOVA): univariate, bivariate and multivariate;
5. To undergo a Hypothesis testing: null and alternative hypotheses,
6. To interpret a factorial analysis and its significant in data management procedures
7. To introduce the Social science statistical packages e.g. SPSS, STATA, and their application to data management.

Course Content

1. The general introduction to elementary statistics and the role of statistics in data management;
2. Statistical measures of central tendency and dispersion;

3. Regression analysis; Simple linear regression, statistical inference and measure of correlation, multiple regression;
4. Probability theory and distributions; discrete distributions (e.g. poisson, binomial),
5. Hypothesis testing: null and alternative hypotheses,
6. Data management; analysis methods and interpretation

SOCIAL CONFLICT MANAGEMENT AND RESOLUTION

Course Description

This course focuses on conflict and conflict management and resolution strategies, special attention will be on; the introduction on Conflict and disputes in government, and non government institutions; types of conflicts and their associated causes, conflict styles and their quencequences at work place, stages of conflicts. Anticipating disputes and disagreements at workplace; conflict management and conflict resolution strategies, prevention of conflict and post conflict peace keeping

Course Objectives

At the end of this course students will be able to;

1. Define the concepts of conflicts; identify different forms of disputes and their anticipated courses
2. To identify types of conflicts and their associated causes
3. To undergo conflict management and conflict resolution strategies

Course content;

1. The introduction on Conflict and deputies in government and at work
2. Types of conflicts, conflict styles and their consequences at work place
3. Stages of conflicts
4. Anticipating disputes and disagreements
5. Conflict management and conflict resolution strategies
6. Mediation as a tool for conflict resolution

ENTREPRENEURSHIP SKILLS AND RURAL INVESTMENT SECTOR

Course Description

The course aims at exposing candidates to the whole process of entrepreneurship skills and therefore developing theoretical and practical capabilities in creation, developing and operation of the entrepreneurial ventures, specifically the course will address on the following areas: Introduction on the concept of

entrepreneurship; role of entrepreneurship in development, the business, the business owner, the manager and the entrepreneur, the evolution of the entrepreneurship, entrepreneurship characteristics, creativity, decision making criteria role of entrepreneurship in economic development;

Theories of entrepreneurship, approaches and planning processes, developing an effective business plan, initiating an entrepreneurship ventures, managing growth and developing an entrepreneurship venture; Contemporary Issues in entrepreneurship; international opportunities for entrepreneurs, challenges for entrepreneurship, small business, role and significant of small business in development; Business networks and entrepreneurship development, type of networking, role of networking in entrepreneurship development

Course Objectives

The course aims at exposing the concepts of entrepreneurship skills, specifically students are expected to be able to;

1. Define the various concepts that are used in entrepreneurship;
2. To analyze the evolution of the entrepreneurship, entrepreneurship characteristics, and their role in development,
3. To identify the criteria for decision making processes in entrepreneurship and economic development
4. To analyze the overlying theories of entrepreneurship, approaches and planning processes,
5. To identify challenges for entrepreneurship, small business, role and significant of small business in development

Course Content

1. Introduction on the concept of entrepreneurship; role of entrepreneurship in development, The evolution of the entrepreneurship, entrepreneurship characteristics,
2. Theories of entrepreneurship and approaches
3. Planning processes, developing an effective business plan, initiating an entrepreneurship ventures,
4. Contemporary Issues in entrepreneurship; international opportunities for entrepreneurs, challenges for entrepreneurship,
5. Small business, role and significant of small business in development
6. Business networks and entrepreneurship development,

REGIONAL AND RURAL DEVELOPMENT PLANNING

Course Description

This course introduces the planning and the planning process and their role in development, it emphasizes on the following specific concepts; the planning process and approaches; the rationale of planning in development, the planning

procedures or the planning cycle; Planning policies in developing countries, social services planning and the integrated rural development planning; basic needs planning and consumption-oriented planning; Rural development policies and strategies are assessed to determine their significance in promoting regional and rural development.

Course Objectives

This course introduces the planning and the planning process and their role in development, at the end of this course students should be able to;

1. To analyse the planning process and approaches; the planning procedures or the planning cycle.
2. To discuss on the planning policies in developing countries emphasising on social services planning,
3. Rural development policies and strategies
4. To interpret the Integrated Rural Development planning for community development

Course Content

1. Introduction to development planning; the planning process and approaches;
2. Strategies for Development planning processes
3. Planning policies in developing countries, social services planning,
4. Integrated rural development planning;
5. Basic needs planning and consumption-oriented planning;

POPULATION AND DEVELOPMENT PLANNING

Course Description

This course aims in expressing the influence of population and demographic variable in development planning; It also covers on the underlying theories and models of Population; Population dynamics, population projection and planning; Integrating population variables in planning process, regional planning, settlement planning; Current trends in population in Tanzania and the significance for development; Politics, concerns and challenges of environmental pollution, degradation and climate change; Population, poverty and environmental- as development issues of global scale; Integrity of Creation and Its Implication for Development

Course Objectives

At the end of this course students should be able to;

1. Demonstrate analytical skills interpreting the underlying theories and models of Population

2. Describing on the Population dynamics, projection and planning
3. Integrating population variables in planning process, regional planning, settlement planning,
4. To analyze the challenges of environmental pollution, degradation and climate change.
5. To describe the link that exist between Population, poverty and environmental

Course Content

1. Introduction to Population, population studies and demography
2. The underlying theories and models of Population
3. Population dynamics, projection and planning
4. Integrating population variables in planning process, regional planning, settlement planning
5. Population, poverty and environmental

NATURAL RESOURCE MANAGEMENT FOR SUSTAINABLE DEVELOPMENT

Course Description

This course covers on the concept of natural resource, precondition of use of natural resources and the impact of resource use on social and economic change; Issues of main concern: ecological processes and life support systems: agricultural systems and marine and fresh water systems; types of natural resource; the renewable and non renewable resource, their management criteria; ecological control, management and conservation: environmental degradation, sustainable utilization of resources and preservation of genetically diversity, industrial development; conservation-based rural development: agricultural development – integrated land use planning and resettlement systems; animal husbandry and livestock population growth; Policies on sustainable resource management, the issue of Participatory Forest management schemes

Course Objectives

At the end of the course students are expected to be able to;

1. Define the concept of natural resource, precondition of use of natural resources for sustainable development
2. Identify types of natural resource; the renewable and non renewable resource, their management criteria
3. To describe on Ecological control methods, sustainable utilization of resources and preservation of genetically diversity;
4. To identify the rural based resource conservation methods

5. To identify policies on sustainable resource management, the issue of Participatory Forest management schemes

Course Content

1. Introduction to natural resource and the precondition for natural resources use
2. Issues of main concern: ecological processes and life support systems: agricultural systems and marine and fresh water systems;
3. Types of natural resource; the renewable and non renewable resource, their management criteria
4. Ecological control, management and conservation:
5. Policies on sustainable resource management,

GENDER AND DEVELOPMENT

Course Description

Gender and Development offers a general view on gender issues and how gender and gender roles are essential in planning and development; it emphasises on gender issues and their relations to development, covering both theoretical approaches to gender and applications in planning and in implementation of development projects. Technological advancement and women subordination; the analysis of different gender theories; origins and development of sexual division of labour and the emergence of changes in gender relations; Historical analysis of cultural construction of gender; Theological perspectives on gender and development Sex and Gender– rights of women and children; The education and employment policies of Third World countries in relation to sexual division; Feminism and social reform; gender issues in development and gender perspectives in policy and in planning. Case study of the gender balance initiatives in developing countries

Course Objectives

Students should be able to;

1. Relate different gender issues to development
2. Analyze gender theories
3. To identify specific theological perspectives on gender and development
4. To analyze feminism and social reform; gender issue and gender perspectives
5. To examine the education and employment policies on gender
6. To undergo a case study on the gender balance initiatives in developing countries

Course contents

1. An introduction to gender issues and their relations to development,

2. Technological advancement and women subordination
3. Analysis of different gender theories;
4. Theological perspectives on gender and development Sex and Gender–rights of women and children
5. The education and employment policies of Third World countries in relation to sexual division;
6. Feminism and social reform; gender issues in development and gender perspectives in policy and in planning.
7. Case study of the gender balance initiatives in developing countries

NON GOVERNMENTAL ORGANIZATIONS AND CIVIL SOCIETIES AS THE ARGENTS FOR DEVELOPMENT

Course Description

This course exposes students on the role of non governmental organization and other civil societies in influencing development in the community, special attention is carries in the following areas; The definition of NGOs and its complexity in arriving to an ideal definition, the Community based organization, the civil societies and the Faith based organization, their formation criteria and their respective roles, Classification of Nongovernmental organizations, faith based organization and other civil societies, the evolution of NGO, organizational classification, the functional nature, geographical types and the membership; Establishment of NGO, FBO and Civil Societies, The role /function of nongovernmental organizations, the context within NGOs function, the NGO model, Their strength and weaknesses; The relationship between Non Governmental Organization and the Government; complimenting the state, opposing the state, reforming the state

Course Objectives

Students should be able to

1. Identify the complexity in defining the Non Governmental Organization
2. Classify the Nongovernmental organizations, faith based organization and other civil societies,
3. Identify the role /function of nongovernmental organizations, the context within NGO model, their strength and weaknesses
4. To evaluate the relationship between the Non Governmental Organization and the Government;

Course Content

1. Introduction to Non Governmental Organization
2. Classification of Non Governmental Organization
3. Criteria for establishment of the Non Governmental Organization, Faith Based Organization and Civil Societies;

4. Classification of Non Governmental Organization
5. Non Governmental Organization and the Government, NGO complimenting the State, NGO supplementing the State, NGO reforming the state
6. Case study to NGO operations, Strength and Weakness

ECONOMIC DEVELOPMENT

Course Description

The course focuses on; the characteristics of underdevelopment; theories of economic development; economic transformation; Agriculture transformation, the role of agriculture in economic development process; agricultural price policy and economic incentives; International trade and the regulation of agricultural commodities; case studies from selected countries in East Africa; Agricultural adjustment issues and policies; External and internal factors; macroeconomics and sectoral policies; real and monetary mechanisms.

Course Objectives

The course focuses on;

1. Assessing the characteristics of underdevelopment; theories of economic development and transformation
2. Analysis of policies for agriculture as a leading sector in the economy of the developing countries
3. Assessing the International trade and the regulation for African economic development
4. Analysing agricultural adjustment issues and policies; External and internal factors; macroeconomics and sectoral policies; real and monetary mechanisms.

Course Content

1. The characteristics of underdevelopment; theories of economic development; Agriculture price policy and economic incentives;
2. International trade and the regulation for economic development; case studies from selected countries in East Africa;
3. Structural adjustment issues and policies;
4. External and internal factors for economic growth; macroeconomics and sectoral policies; real and monetary mechanisms.

COUNCELLING, GUIDANCE AND PSYCHOSOCIAL SUPORT

Course Description

This course aims in promoting skills of empowering the disadvantaged groups to become psychologically balanced in order to ensure their active participation in development processes. Special attention will focus on the introduction on individual differences and their influence in behavioural change: Classificatory theory: social and personality development, personality and gender development, adolescence in workforce; Motivation and emotion, theories of motivation, motivation in development. Cognitive development; effect of day care centre on cognitive development; The vulnerable and vulnerability, source of vulnerability, types; the orphans, disabled, the poor, the old, people with chronic diseases etc. Introducing counselling, mental adjustment and guidance on self identification and recognition, Overview of life skill model, developing relationship, identifying problems and planning for intervention and guiding to sustain change

Course Objectives

At the end of this course students will be able to;

1. To identify the associated factors that lead to behavioural change to different categories of people
2. To analyze the individual differences and their influence to behavioural change
3. To examine the social and personality development; personality and gender, personality and adolescence
4. To evaluate the impact of motivation in behavioural change
5. To analyze the influence of emotion in behavioural change and the decision making process
6. To identify the vulnerable people
7. To develop a practical skills on counselling and guidance; mental adjustment; identifying problems and planning for guidance

Course Content

1. Introduction to psychology, Behaviours and behavioural change
2. Individual differences and behavioural change
3. Social and Personality development
4. Motivation, motivation theories in personality development
5. The cognitive development and the impact of day care centre
6. Emotion development
7. Vulnerability; and vulnerable types; the orphans, disabled, the poor, people with chronic diseases
8. Introductory counseling; mental adjustment and guidance of self identification
9. Overview of life skill model, developing relationship

10. Intervention and guiding to sustain change

FOOD SECURITY

Course Description

The course will focus on; the evolution of food security concept, their driving forces for the evolution, the supply side of food items, the demand side. terms guiding the transformations of the concepts; the availability, access, sufficient, nutritious, the time factor for the available food, the social system etc; Hierarchy of food security and its implication, global food crisis, national food security, household level and an individual food deficiency, the status of food security in developing countries; The structural adjustment program and the food security issue in developing countries

Course Objectives

At the end of this course students should be able to;

1. Identify the various driving factors that leads to the evolution of food security concepts
2. Analyze the core concepts governing the definition of food security
3. Examine the Hierarchy of food security and its implication, global food crisis, national food security, household level and an individual food deficiency
4. Analyze the status of food security in developing countries; conduct a case study to Tanzanian condition
5. To examine different policies and programs on world hunger and the control of nutritional disorders.

Course Content

1. The introduction on food security concepts and its diversity
2. The evolution of food security concept, their driving forces for the evolution,
3. Hierarchy of food security and its implication, global food crisis, national food security, household level and an individual food deficiency
4. The status of food security in developing countries
5. Indicators of food security. the process indicators, the outcome indicator, the coping strategies indicator
6. The structural adjustment program and the food security issue in developing countries

CHRISTIAN AND OTHER RELIGIOUS SOCIAL TEACHING IN DEVELOPMENT

Course Description

This course covers the concepts of worldview and religious perspectives in development; Rationale of different world-views; Theistic (Islam, Christianity, Judaism), pantheistic (Hinduism, Buddhism, traditional religions, totemism), naturalistic (e.g. secular humanism, empiricism, Marxism, rationalism), post-modern (e.g. New Age, etc); Impact of other worldviews on understandings of/approaches to 'development' – e.g. naturalistic, theistic, and pantheistic; Biblical / Christian perspectives on Development, Christian theology of Development– creation mandate, dignity of all human beings, sin, covenant and law, exodus and liberation, prophetic calls for justice, mercy, peace and good relations; Human Work and creation of material wealthy, Its Dignity and the Right to Work, Religious as an economical institution at the Service of Development; The Church and Poverty Eradication Strategies in Africa

Course Objectives

The course on Christian and other religious social teaching aims in enabling students to be able to;

1. Synthesize the central purpose of God in creation, emphasis on Gods mission in creating the material wealth
2. Analyze different world views in development
3. Evaluate the influence of religious (as economic institutions) in social economic development
4. Analyze the Christian theology of development

Course Content

1. The concept of worldview and religious perspectives in development
2. Rationale of different world-views in understanding development
3. Biblical / Christian perspectives on Development,
4. Christian theology of Development
5. Human Work and creation of material wealthy, Its Dignity and the Right to Work,
6. Religious as an economical institution at the Service of Development.
7. The Church and Poverty Eradication Strategies in Africa

PUBLIC POLICIES

Course Description

This course introduces on public policy and its role in guiding the welfare of a nation, the concept of public development policies, essential component of public policy, Goals/objectives; Public Development Policies, the rationale of public

development policy; Policy formation, policy cycle policy cycle (Initiation, Formulation, Implementation, Monitoring and Evaluation, Review of the policy); policy success, policy failure-the complexity of the policy process, Specific problems of policies and their courses, the coordination of policy issues; Tanzania's policy driven development: successes and problems encountered and prospects (The Arusha Declaration and its various strategies of implementation: emphasis in the rural sector); Selected specific policies for social services, definition of social services; education, health, water and sanitation provision services just after independence, during the "lost decade" after trade liberalisation.

Course Objectives

After the end of this course students should be able to;

1. Demonstrate an analytical skill in verifying the concepts of public development policies
2. Describe the rationale of public development policy
3. Identify stages on policy formation; policy cycle
4. Analyse on selected specific policies for social services in Tanzania

Course Content

1. Introduction on public policy; definition of public policy; role and goals
2. Policy formation; policy cycle
3. Complexity associated in policy formation
4. Tanzanian development policies

FACULTY OF HUMANITIES AND EDUCATION

Introduction

The Faculty was launched in July 2007 following the demand from and consultation with different stakeholders both within and outside Tanzania.



Vision

Within the framework set by its Trustees as a Christian university, and while recognising and respecting the religious pluralism and cultural diversity of its students and staff, FAHE seeks to develop students with both a capacity to integrate a Christian perspective within their programme, and a commitment to apply what they learn at St John's to the service and transformation of the material, social, spiritual and moral life of the local, national and global community.

Mission

The ways in which teaching, learning and research take place in FAHE should reflect and inform the principles of the subject itself. Attention is given to the ways in which students develop:

- knowledge and understanding
- application of key principles to related contexts
- the ability to reflect on relevant issues
- transferable skills.

Goals

FAHE postgraduates are expected to display the following characteristics:

- self-discipline and self-direction
- independence of mind, and initiative
- ability to work with others, and have respect for others' reasoned views
- ability to gather, organise and deploy evidence, data and information; and familiarity with appropriate means of identifying, finding, retrieving, sorting and exchanging information
- analytical and critical thinking ability, and the capacity to consider and solve problems, including complex problems to which there is no single solution
- structure, coherence, clarity and fluency of both oral and written expression
- intellectual integrity, maturity, imaginative insight and creativity

- use information and communication technology (ICT), including word processing, databases, internet communication, information retrieval and online searches
- interpret and present relevant numerical information
- improve their own learning and performance, including the development of study and research skills, and a capacity to plan and manage learning, and to reflect on their own learning
- analyse, synthesise, evaluate, and identify problems and solutions.
- identify and reflect on potential connections and discontinuities between each
- of the aspects of subject knowledge and their application in different contexts
- accommodate new principles and understandings
- select a range of relevant primary and secondary sources, including theoretical and research-based evidence, to extend their knowledge and understanding
- Demonstrate civic responsibility, leadership and service

Values

At the individual level FAHE faculty and students will be expected to display and encourage the following values: generosity, kindness, patience, gentleness, humility, peace-making, determination, reliability, responsibility, punctuality, diligence, faithfulness, truthfulness, self-control, tolerance, respect, fairness, justice and love.

Institutional values:

- Respect for all
- Equality of access irrespective of gender, cultural background, socioeconomic status and religious affiliations
- Recognition of the sovereignty and providence of God
- Striving to maintain a safe, secure and healthy environment for all
- Aiming at continuing improvement and excellence in teaching, learning, research and community service.
- Reflection of accountability, integrity and transparency in all its operations

Faculty and Departmental Academic Staff

Dean of Faculty

Prof. Eginald P.A.N. Mihanjo, *Dip. Ed. (DSM TTC), B.A. Ed. (UDSM), M.A. History (UDSM), PhD History (UDSM).*

Head of Education Department

Ms Angelina Waniha, *Grade III-A; Dip. Ed; Bed (Arts)-UDSM; MSC. in Ed. Groningen (Holland).*

Academic Staff

Dr. Neville Carr, *B.A. (Hons) (University of Melbourne); B.D. (University of London); M.A. (Fuller Theological Seminary); Ph.D. (Michigan State University USA); MACE, MACEL.*

Prof. Eginald P.A.N. Mihanjo, *Dip. Ed. (DSM TTC), B.A. Ed. (UDSM), M.A. History (UDSM), PhD History (UDSM)*

Dr. Canning, Jane Ferrer; Senior Lecturer; BSc, M.Ed. PhD.

Dr. Kisanga, Sipora Harrison BA Education(UDSM), MA Education (UDSM), PhD (Tuane University)

MA EDUCATION PROGRAMME

Direct Entry Requirements:

Open to i. holders of a First or Second Class Honours degree of any recognized university or approved higher education institution; ii. Holders of a First Class Postgraduate Diploma in Education. The degree should have a bias in Education like BA/BSc, etc.

Goals

The Masters in Education programme seeks to develop professional competency among graduates aspiring to become teachers or to improve existing skills, either in schools or colleges and universities, offering streamed coursework. On completion of the MA (Ed), graduates should be able to:

- Demonstrate the essential knowledge and skills to perform competently as a beginning or continuing teacher (ie. content and pedagogical knowledge)
- Understand the intellectual, social and psychological aspects of their work with learners and synthesise theory and practice
- Identify the needs of different categories of learners, assisting them to excel in learning

- Understand the key concepts of curriculum policy formation and curriculum development
- Sustain positive professional relationships with students, other teachers and, where appropriate, with parents
- Evaluate and use constructive criticism of their own work and of the institutions in which they will teach
- Develop theoretical understandings of schooling and education and implement an ongoing program of self-education appropriate to their personal and professional needs
- Possess the skills of effective communication and use of teaching and learning media for effective teaching and learning
- Develop a basic understanding of the principles of educational leadership and administration

The programme will run for one year full time and 3 yrs part-time. It consists of 48 Units of courses divided as follows:

Core Courses	24 units
Electives	6 units
Dissertation	18 units
TOTAL	48 units

COURSE CODE	NAME OF COURSE	UNITS
EDU600	Comparative and International Education	6
EDU601	Curriculum and Teaching	6
EDU602	History and Philosophy of Education	3
EDU603	Educational Psychology and Sociology	3
EDU604	Educational Administration and Policy Planning	6
EDU605	Educational Research Methods	6

COURSE EVALUATION

1. Students registered for MA (Ed), the pass mark for all course shall be a B grade average. Students whose average pass is below the above average, in not more than three courses in a year shall be required to do supplementary examination in the subject failed if the GPA is at least 3.0 or above. The maximum grade for supplementary examination shall be a B.

2. Students whose overall grade point average (GPA) is below a B grade and courses failed are more than three shall be discontinued from studies
3. Students failing supplementary examinations shall be discontinued from studies.
4. Examination grading system will be the same in all Faculties and students' raw marks will be taken into account when calculating GPA.

COURSE DESCRIPTIONS

Comparative and International Education

Comparative education offers a starting point for improving our educational systems and classroom practices, challenging us to think broadly about the link between local practices and global issues and to explore the overlapping values and social systems underpinning the educational enterprise itself. Comparative education has its origins in the early years of the nineteenth century as states in Europe and elsewhere were taking the first steps towards the creation of national systems of education. Reference to what was happening elsewhere in terms of educational provision was a natural feature of those early policy debates. In the 1960s it was common for universities to offer courses in comparative education as part of the initial training of teachers. Not just education generalists and practitioners who ground comparisons in classroom realities, but academics in all relevant disciplines have contributed to the field: sociologists, psychologists, historians, economists and other specialists. International education relates to concepts of global, intercultural, multinational and multicultural education.

Course Description

This course provides a general survey of what it means to make comparisons in education, starting with definitions, with discussions of the nature of comparative investigation in education, with the uses and purposes of comparative inquiry and with what comparativists do. It provides an outline of how the field of comparative education has developed as a field of academic activity. It then turns to the domains of practice and fields of inquiry in international education (e.g. international schools, education for development, the relationship between schooling and development). It looks at questions of method, such as description, causation, explanation and prediction, as well as problems of ethnocentricity, language, research design and analysis. The focus then turns to examples of how international comparative education studies inform our understanding of key issues in education – e.g. education and political transition, education in post-conflict societies and small states, pedagogy and citizenship education. The course ends with a future-oriented perspective on the questions and challenges that face comparative and international educationists in this evolving field of inquiry.

Objectives

At the end of this course, students will have a comprehensive overview of key themes: defining comparative and international education, how comparative studies in education have evolved, methodological approaches to comparative and international education research, the relationship between education and national development, the power of comparative studies in investigating student achievement and school effectiveness, what comparative studies have taught us about educational issues such as policy borrowing, process of transition, post-conflict education, education in small states, pedagogy and citizenship.

Content

- Defining comparative and international education
- The uses and purposes of comparative inquiry – what comparativists do
- How comparative education has developed – a brief history, organizations and publications
- Domains of practice and fields of inquiry in international education – teaching and learning, research, globalization, education and development studies
- Education and national development – what is development? Economic development, social development, holistic models, theoretical links between education and development, development assistance to education
- Comparative Education Method – description and analysis, explanation and prediction, scientific and other approaches, other problems (e.g. ethnocentricity), research design and analysis
- Researching education and development – perspectives (e.g. economic rationalism, marxist, anthropological, gender, etc), practical issues, ethics
- Comparative education research – large scale studies of student achievement, including less developed countries
- Outcomes of comparative education – selected themes (transition, post-conflict education, education in small states, pedagogy, citizenship education)
- Outcomes and future directions

Curriculum and Teaching

This course explores a range of ways people learn (themselves, teacher colleagues, students). Focus is on the diversity of learners' language and socio-cultural realities, ages, abilities and interests; on theories that inform the way students learn and the forms of knowledge valued by such theories. Understanding learning within a rapidly changing environment. Theories of

learning covering affective, cognitive, metacognitive and volitional aspects of purposeful classroom learning; student and teacher roles and responsibilities in learning; the place of inquiry and reflection in effective learning and their practical application in building professional knowledge and skills. Theoretical perspectives on how to promote effective learning; the conceptual and methodological bases of teaching strategies such as inquiry and concept learning, cooperative learning; teaching tactics, resources and skills – including communication skills such as questioning – that enhance students’ willingness and ability to learn successfully; how to challenge students to optimize various features of their learning. Lesson planning/implementation – e.g. writing effective outcome statements, selecting appropriate teaching strategies/resources, designing and managing classroom organization and activities (including discipline strategies).

Course Description

Teaching and learning are complex educational processes that involve varieties of behaviors and processes. Theories of teaching and learning organize and rationalize the variety of activities making up the two processes. This course exposes students to different theoretical approaches to teaching and learning and their application to the educational practice in classrooms. At the end of this course, students will understand a range of concepts required for effective teaching: student learning and the learning environment, how teachers organize and teach, communication skills, instructional modes and classroom management, information literacy skills, catering for individual differences, moral education, professional ethics, policy, legal, personnel and administrative issues, etc.

Objectives

At the end of the course, students should be able to:

- Relate teaching and learning theories for the development of classroom strategies and activities.
- Describe, organize and apply appropriate teaching/learning principles in an educational context.
- Interpret teaching/learning pedagogies
- Select and utilize appropriate teaching/learning technologies.

Content

- Psychology and teaching process
- Learner characteristics and teaching
- Subject matter characteristics and teaching
- Teacher’s behaviour and teaching
- Behaviourism, Cognitivism, humanistic and social learning in the classroom

- Teaching/learning technologies in school/university
- Monitoring progress in teaching-learning process
- Human development and stages of learning, motivation, self-concept, self-esteem; the physical and psychological environments of schools/universities
- How teachers organize and teach – objectives vs. outcomes, planning principles and issues
- Teaching effectively – communication skills, instructional modes, classroom management
- Accessing resources – internet, news media, library, e-learning, technologies
- Values and character education
- The craft of teaching – professionalism, rituals and ceremonies, accountabilities, stakeholders
- Ethics, legal concerns
- Teacher appraisal

History and Philosophy of Education

This course provides a background to students in patterns of education over time - both globally and locally - looking at ancient, medieval and modern examples of curriculum and instruction, with a view to identifying formative issues and themes and understanding their origins and influence on educational thought and practice today. An examination of the influence of worldview and beliefs, philosophy and values on choices about what is worth knowing and who says so, what makes a good society and how to shape individual wisdom, character and maturity.

Course Description

It is important for students to gain a global, historical and philosophical perspective on the forms and systems of education that exist today. Time only permits a brief overview of emerging educational trends among ancient societies (e.g. Incas, Egyptian, Chinese). More dominant influences on current patterns of formal education will be discussed (e.g. Graeco-Roman, Judaeo-Christian, Western). The importance of philosophy, worldview and values in making educational decisions will be examined. Teachers and teacher candidates need to have a professional preparation that includes an understanding of the historical development of educational thought. Developments in educational history and philosophy often arise out of the milieu in which they occur.

Objectives

By the end of this course, students will gain an understanding of the educational views of a range of great thinkers and of aspects of their philosophy of education – their view of the role of the student and that of the teacher, what they think is

important to learn, how this should be taught and what they think is the main purpose of education. They should then, through analysis and synthesis of these ideas, be able to construct their own philosophy of education which can be used throughout their teaching career. They will begin to formulate their own answers to questions like: What is knowledge? What is education? What is the role of the teacher/What is the purpose of the school? Who should attend school? How should one teach so that students learn effectively? Can virtues and pro-social values be taught to students in school, or is this the role of the home?

Content

- Historical study of earliest forms of formal, non-formal and informal education – socialization, enculturation, earliest schools and curriculum (e.g. Confucius)
- The Greeks (Sappho, Socrates, Plato, Aristotle) and Romans (Cicero, Quintilian)
- Christian Education (Jesus Christ, St. Augustine)
- Worldviews and philosophies – theism (Judaism, Islam, Christianity), naturalism (empiricism, Marxism, pragmatism, existentialism, scientific atheism), pantheism (tribal religions, Hinduism, Buddhism, Romanticism, New Age), postmodernism
- Overview of Western philosophy – impact on education today (Locke, Rousseau, Pestalozzi, Wollstonecraft, Herbart, Froebel)
- Non-Western philosophies/traditions – African, Asian, Muslim
- Medieval and modern educational developments – e.g. monasteries, the rise of universities, public schooling, the impact of industrialization, science and technology (Charlemagne, Alcuin, Hildegard of Bingen, St Thomas Aquinas)
- Education in the Renaissance and Reformation (Christine de Pizan, Erasmus, Luther, Comenius)
- Education in the New World
- Some key thinkers – Rousseau, Herbart, Spencer, Pestalozzi, Montessori, Dewey, Peters, Freire, Marx, Peirce, James, Skinner, Buber, Knowles

Educational Psychology/Sociology

Educational psychology covers the educational implications of cognitive, personal and physical development from birth to maturity, and individual differences in learning and their implications for teaching (e.g. students with special needs). Educational sociology explores theories of social changes and societal development.

Course Description

This course gives students an awareness of issues like personality and language development, individual difference, perception, motivation, intelligence - as well as social stratification and change, urbanization, communication and technology. Differences between the needs associated with childhood, adolescence and adulthood. How adults learn. Role and perspective changes in adulthood, concepts of maturity, learning theories, personality development, cognitive learning and thinking, creativity, interests and attitudes, motivation, self-concept and achieving styles. Implications for the education of adults in a wide variety of workplace, community and educational settings.

Objectives

At the end of the course, students will understand better the way their students learn to make sense of the world and how they as instructors can more effectively respond to individual differences and societal changes in their classrooms.

Contents

- Theories of Cognitive, Social, Emotional, Moral and Spiritual Development – Piaget, Bruner, Vygotsky; Erikson, Kohlberg, Fowler
- Language development
- Individual differences, learning styles
- Reinforcement, discipline
- School/university as a social system
- Socialization and the social and economic foundations of education
- Sociometric Measures in Education.
- Sociological Issues in Educational Development Today – e.g. gender, ethnicity, inequality, power
- Innovations and Renewal in Education
- Child vs adult needs

Educational Administration and Policy Making

Course Description

This course is designed to empower students with an understanding of policy, administrative, management and organizational concepts related to educational institutions, with specific reference to Tanzania. It also provides students in education with an understanding of the structures, process and practices related to educational institutions, administrative processes in education, including planning, organizing, and decision making. It covers the ethical and legal aspects of education, the roles of principals, Vice Chancellors and business managers/bursars (financial administration of schools/universities: pressures facing colleges and universities and various solutions adopted to meet them). Topics include strategic planning and policy-making, cost-cutting, outsourcing, enrolment planning, fundraising, linkages with public and private sector

resources. College and Student Personnel Policies and Administration: organization, functions and issues. An introduction to organizational theory, with research contributions from the behavioural and social sciences. Personnel problems in higher education institutions. Faculty/staff evaluation, recruitment, affirmative action, promotion, tenure, retrenchment, leadership/management and personnel development. The purpose and characteristics of a code of ethics. Ethical dilemmas in schools/universities.

Course objectives

At the end of the course, students should be able to:

- Disentangle the concept of management, administration, leadership and organizational theory as used in education.
- Analyze the management system of education and discern the quality of good management and financial systems.
- Discern administrative processes in educational settings
- Apply the knowledge and skills acquired in solving day-to day management, administrative, personnel and ethical problems in educational institutions in Tanzania
- Understand the distinctive roles and pressure points of educational leaders and administrators: policy- and decision-making, hiring and firing, industrial issues, budget deadlines, accountability to stakeholders, loneliness, etc

Contents

- Approaches and Concepts of Educational Management and School Administration
- Management and Administrative Processes
- HR policies and procedures
- Leadership vs Management
- Education System and Structures in Tanzania
- Professional Code of Ethics
- Financial, political and legal accountabilities
- Devolution and decentralization
- New forms of governance
- Balance between public and private funding of education
- Access, equity and the education of girls
- Curriculum, teaching English language and technology
- Pedagogies
- Global trade in education.

Education Research Methods

Course description

This course familiarizes the teachers-to-be/lecturers with the process of research planning, data collection, data analysis and reporting, and gets them to appreciate the value of research in improving the quality of educational practice and decision-making. It also covers concepts and issues, as well as qualitative and quantitative research strategies in educational research.

Course Objectives

At the end of this unit the students should be able to:

- Identify researchable problems
- Review literature related to a particular problem
- Identify/apply appropriate research designs
- Write a good research proposal
- Conduct field investigations
- Prepare a research report
- Understand application of research in solving educational problems.

Content

- Educational research
- Research design, methods and strategies
- The quantitative research approach The qualitative research approach
- Writing a research proposal
- Preparing a research report
- Research findings and problem solving
- Dissemination of research findings

FACULTY OF COMMERCE AND BUSINESS STUDIES

Introduction

The Faculty of Commerce and Business Studies was established in July 2007, as one of the founding faculties.

There is no doubt that programmes run within the faculty are required in the Tanzanian market.

The Faculty's intentions for degree programmes is to conduct demand driven programmes that produce graduates with the right knowledge and skills that are able to create jobs or market their skills successfully. Indeed, the demands of the time require higher learning institutions to provide such training.



Mission Statement

In line with the vision and mission of the St John's University of Tanzania, the faculty of Commerce and Business Studies is committed to developing highly qualified graduates in the areas of Accountancy, Finance, Marketing, Business Administration, Entrepreneurship, and Human Resources Management with the capacity and competence to manage and promote entrepreneurial development efforts both at national and international level.

This will be achieved through providing a demand driven curriculum that equips students with both theoretical and practical tools necessary for analysing and solving business problems.

The faculty is also committed to developing individuals with ethical and professional attitudes and behaviour.

General Objectives

- To prepare professionals in business management with skills that enable them to perform critical tasks in the Tanzania work setting.
- To integrate concepts and principles in order to develop independent thinking, initiative, resourcefulness and transfer of learning.

- To promote positive attitudes towards national aspirations in general and to achieve national productivity goals.

FACULTY DEPARTMENTS

The faculty has four departments as follows:

- Accountancy
- Economics and Finance
- Marketing and Procurement
- Human Resource Management

Faculty and Departmental Academic Staff

Dean of Faculty

Dr. Assad Abdallah Kipanga, *DCA(IDM); PGDA(IFM); TC (TRA); FTAA; FCP(NBAA); MBA(Finance, UDSM); PhD(Econ, IIUM Malaysia)*

Associate Dean – Academics

Nicetus Seluhinga, *B.Sc. (Agr, Sokoine); M.Sc. (Agr Economics, Sokoine)*

Associate Dean – Administration/Information Technology Coordinator

Mrs. Irene Tadeo Mwakilema (Mwakipesile), *L.L.B.; L.L.M.*

Masters Programmes Coordinator

Phillip Isaac Masamba, *B.B.A. (Tumaini); M.B.A.(Strategic Mgt., Botswana)*

Town Centre Coordinator

Michael J. Mapalala, *NSC; NMMD; ADCA (Mzumbe); M.B.A. (Foreign Trade, & Inter. Business, Indian Institute and IFM)*

Assistant Lecturers

Nicetus Seluhinga, *B.Sc. (Agr, Sokoine); M.Sc. (Agr Economics, Sokoine)*

Geoffrey Rwezimula, *Dip. Ed; Bsc(Ed); MBA(Finance and Banking, Mzumbe)*

James Ivambi, *B.B.A.(Mzumbe)*

Mr. Venance Mashiba, *ADBA (IDM); PGC (International Marketing); M.A. (International Trade)*

Mr. Vincent Karani, *ADRDP; M.B.A.(Corporate Management, Mzumbe)*

Senior Lecturer/Research, Publications and Postgraduate Coordinator

Mr. George Owen Mpelumbe, *BA (Mgt & Admin. University of East Africa 1970); PGD (Dev. Admin, Manchester 1975.); MSc. (Public Admin., London,*

1976); *PGCert. (Urban Management, Birmingham, 1982)*; *PG Cert. (Rural Planning, Birmingham 1985)*

Examinations, Books and Timetable Coordinator

Geoffrey Rwezimula, *Dip. Ed; Bsc(Ed); MBA (Finance and Banking, Mzumbe)*

COURSES OFFERED

MBA - Corporate Management

The MBA (Corporate Management) programme is offered during normal working hours and may be taken on full time or part time basis. The main objective is to equip graduate students with the highest level of relevant professional skills in business management, putting more emphasis on the needs at a senior levels to enable them manage effectively the overall operations of a business enterprise.

Expected Learning Outcomes

At the end of this programme students will be able to:

- Select and apply management theories for practical decision making
- Effectively and efficiently identify, analyse deploy and develop organisational resources.
- Demonstrate analytical, planning, implementation and control competences in all functional areas of business.
- Demonstrate effective communication and negotiation skills
- Demonstrate competence in identifying major national, regional and global developments relevant to businesses
- Demonstrate ability to apply theory in their quest to solve strategic company problems

Course Structure

Semester I

Course Code	Course Name	Units
FN 608	Corporate Finance	3
HR 602	Strategic Management	3
IT 600	Management Information System	3
MK 604	Consumer Behaviour	3
MT 600	Advanced Quantitative Methods	3

Total Units	15
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Semester II

Course Code	Course Name	Units
AC 603	Management Accounting	3
EN 610	Environmental Economics	3
FN 615	Insurance and Risk Management	3
FN 617	Financial Theory and Corporate Policy	3
MT 601	Applied Research Methods	3
Total Units		15

Course Evaluation

- a. Students will be required to do and pass the entire core and elective courses before being allowed to embark on their research work for their dissertations.
- b. Candidates failing in not more than 6 units may be allowed to supplement the failed courses.
- c. The minimum pass grade for each course including the dissertation shall be an overall B grade.
- d. Evaluation shall be based on continuous assessments and written final examinations.
- e. A candidate may be required to appear for an oral examination in addition to the submission of a dissertation.
- f. In certain circumstances, a candidate may be required to take pre-requisite courses.

SUMMARY OF MBA CORPORATE PROGRAMME

AC 603 Management Accounting (3 units)

This course has been designed to help candidates to face the challenges of management accounting and be able to cope with the practices adopted by innovative companies. It equips candidates with extensive coverage of the techniques including: designing accounting systems, applying relevant costs in decision making, and activity based management style. Topics covered include: process costing systems, production cost reports, accounting for detective units, joint products and by products, Cost Volume Profit analysis (CVP), differential analysis, absorption and direct costing methods, budgeting for planning/control and control through standard costs. It is expected that candidates will be able to provide more useful information for efficient and effective planning and control decisions.

FN 615 Insurance and Risk Management (3 units)

The course introduces students to the nature of insurance and risk management. Topics of the course include basic risks; insurance; insurance industry; property and liability insurance; health insurance; life insurance; political risk insurance; directors' and officers' insurance. Other topics include introduction to risk management; risk in financial analysis; utility theory and risk aversion; portfolio risk; and alternative methods of treating risk.

FN 620 Finance for Managers (3 units)

The course is designed for students who aspire to acquire knowledge on application of finance and accounting information for decision making. The course provides a clear understanding on how this information can be used to plan control and evaluate financial matters of the organisation.

HR 600 Organizational Behaviour (3 units)

This course is designed in order to develop the students' understanding of human behaviour in organizations as influenced by individual characteristics. Topics include: personality, perception, Learning, motivation, job satisfaction, values, ethics and attitudes. The course is designed so as to enhance the students understanding of human behaviour in an organization that results from the interactions between individuals and groups. Coverage includes: work groups and teams, conflict management, management of change, leadership and stress; organizational culture, organizational design, organizational structure, decision-making, power and politics, and organizational development. By the end of the course students will be able to evaluate different task situations organizational factors and their effects on human behaviour, and be able to synthesize various management theories in holistic approach.

HR 602 Strategic Management (3 units)

The course provides students with an opportunity for learning strategic management concepts, processes and tools for managing organizations as corporate entity. It facilitates the acquisition of knowledge, skills and attitudes to determine the current and future direction of the formal organizations. This course is designed in such a way that students understand strategies from planning to the implementation and is essentially designed for practicing managers. It presents a comprehensive and holistic approach to business management focusing on the interface between a firm and its environment. The course presents key conceptual, and methodological strategic management issues that are associated with modern corporate management. The course content includes an overview of strategy, corporate mission, strategic planning, organizational structure, environment, formulation of organizational mission and vision; Organization objectives and performance targets; Strategic alternatives; Evaluating and selecting strategies; Implementing strategy; and Strategic control; MIS, power, politics and culture, strategic alternatives, strategic choice, strategic

evaluation and control, positioning strategy (the Japanese example), etc. The course aims at enabling the students' analyze and identify general management problems faced by organizations for strategy formulation and implementation. By the end of the course students should have understood alternative strategies available to organizations' choice and are able to make a critical analysis.

IT 600 Management Information Systems (3 credit points)

This course on Management Information Systems (MIS) provides a fundamental understanding of the role of such systems in contemporary business. Coverage includes analysing the information needs of a business, systems planning, tools for systems development, managing business support systems, information security and control, introduction to MCM of information systems; Overview of categories of hardware & software; Characteristics of information system components; Requirements and preconditions; MCM tasks and state model; Task areas and Task fields and Tasks at Management level; Project.

MK 601 Marketing Management (3 units)

This course is designed to enhance understanding of the theories on marketing which can be used to identify strategic options, develop marketing objectives, marketing strategies and their implementation. It is an integrative study of marketing from a managerial perspective. Topics covered include: the marketing concept and market orientation, organizing for marketing, customer satisfaction, selecting marketing policies, sales management, marketing strategies, marketing planning and marketing implementation. Marketing management reinforces the elementary understanding of principles of Marketing. It also provides a wide knowledge for making marketing decisions with regard to the day to day marketing problems. The course aims at developing students' diagnostic skill in order to manage competently the marketing problems in different situations. By the end of the course, graduates should be able to analyze, plan, implement and control the marketing activities while considering conditions in the market, which are very dynamic.

MK 604 Consumer Behaviour (3 units)

This course is developed for students who wish to understand the details of the behaviour of consumers. This will develop students' critical awareness of current issues within consumer behaviour, informed by leading edge research and practice in the field. It will also provide students with a systematic understanding of the various theoretical influences (psychological, social and cultural) upon consumers' behaviour. The course does not only look on to rational consumer behaviours but also on irrational behaviours. This supplements the course on Managerial Economics. It will develop students' creativity in the application of

knowledge, together with a practical understanding of how consumer research techniques are used to develop marketing strategies.

MT 600 Advanced Quantitative Methods (3 units)

This course is designed in order to introduce students to quantitative decisions. Emphasis is on the use of quantitative reasoning in applied problems in business and Economics. Coverage includes: differential and integral calculus, decision theories, probability concepts and decisions, estimation, hypothesis testing, regression and correlation analysis as well as time series. Quantitative methods provide a key component for Business management. It provides the means with which business decision-makers may apply in a bid to decipher the operational problems facing their organizations, thus acquainting the target segment with skills, tools and techniques pertinent to decision making as an absolute necessity. It is therefore inevitably logical to structure the course with the view of attaining the following:

- To introduce the students' on a myriad of techniques and tools relevant to the application in giving solutions to contending economic and business problems.
- To acquaint students with the quantitative analysis approach as a framework for making operational decisions, and
- To provide a building block towards the fulfilment of the MBA degree.

MT 601 Applied Research Methods (3 units)

This course is designed so as to equip students with the knowledge and techniques of conducting research. Topics included are: introduction to research methodology, defining a research problem, research design, sampling design, measuring and scaling techniques as well as introduction to consultancy skills. Coverage also includes: research proposals, approaches to data collection, data processing and analysis, results interpretation and research report. At the end of the course Students are expected to have been equipped with the knowledge and techniques of conducting research.

MT 603 Operations Management (3 units)

Coverage includes: concepts of capacity, facility layout, job design, work measurements, workers' safety and health, management of products/services; management of facilities; management of processes; management of programmes; management of people and total quality management. After completing the course, the students should be able to design the production facilities, work force quality and control systems. Coverage includes: inventory planning and control systems, MRP, JIT and ranking of investments.

MT 605 International Business Management (3 units)

The course is designed for practicing managers from various sectors who aspire to have knowledge about international business operations. The course gives students an insight in the economics and management of international trade and investment. The focus is to develop the graduate students' understanding of the rationale, mechanism, practices and policies of managing business across national boundaries; implications of multinational companies and regional blocs to developing countries.

MT 604 Theories of Entrepreneurship and Small Business Management (3 units)

The course presents conceptual, theoretical and institutional issues of entrepreneurship development and small business management. Besides, the course underscores the characteristic feature of entrepreneurial competencies, family business and women entrepreneurship dimensions. The course outcome aims at producing graduates who are better equipped to undertake counselling and consulting tasks in support of small and medium enterprises.

EN 601 Environmental Economics (3 units)

This course describes examples of market failure and the cost and analyses related to environmental problems. It presents the cost and discusses the solution to the environmental problems. This course also analyses environmental policies and the concept of sustainable environment.

LW 604 Corporate Law and Governance (3 units)

Business organizations and trade industries play an important role in achieving and stimulating economic success in the technological era of Tanzania. Therefore, SJUT MBA graduates are expected to be equipped with knowledge and skills in respect of theoretical, practical and legal dimension of business organizations. Accordingly, this course intends to introduce essential company rules and regulations to help them in managing business organisations dynamically and efficiently.

FN 608 Corporate Finance (3 units)

This course in corporate finance will focus on how companies invest in real assets and how they raise the money for these investments. It will cover the theory and evidence concerning major corporate financial policy decisions. Among the topics that will be covered are methods of issuing and retiring securities, bankruptcy costs, agency costs and dividend policy.

FN 617 Finance Theory and Practice (3 units)

The course is intended for candidates with strong background in Financial Accounting and Financial Management who wish to develop themselves to the

highest accredited carrier in Banking, Financial Institutions, and Professional Accounting (CPA and ACCA) or academic/research carrier. The module aims to address Finance Theories and Practices particularly those not covered at the undergraduate degree level. The course presents the key insights of corporate finance theory, with emphasis on its practical application to real business decisions. The course provides a solid base for conducting fundamental and applied researches.

MT611 Research Paper in Business (18 units)

This is an independent study whereby the student designs a specialized research project in an area of interest. Students test the applicability of the acquired knowledge while under close supervision of an experienced staff member. The research paper aims to introduce the student to the problems related to Data Collection, data analysis, systematic analysis and presentation of ideas.

MASTER OF SCIENCE IN FINANCE

Course Objective

The Master of Science in Finance programme is designed to produce highly trained graduates in Finance and provide students with professional grounding tailored to give a firm ground in understanding the business financial world and enhance capacity in informed policy options for effective finance management.

The main objectives of the programme are to:

- acquire in-depth knowledge of the finance area of specialisation;
- provide critical insight into areas of finance;
- expose the students to advanced finance theories and methods;
- train professionals in business policy analysis in finance;
- provide an integrated understanding of the core disciplines in finance;
- develop the skills in solving problems related to finance;
- develop leadership, communication and interpersonal skills through working in small groups and involvement in presentations and discussions;
- instil the ability to withstand sustained pressure and to meet strict deadlines;
- build competencies for consultancies, teaching and research; and
- lay a foundation for doctoral studies.

Expected Learning Outcomes

At the end of the programme graduates should be able to:

- Effectively handle administrative functions at the middle and high level managerial positions;

- Apply the acquired knowledge and skills to identify, and analyse problems relating to the management of finance and develop appropriate solutions; and
- Correctly interpret and explain policies and legal aspects in the public and private sector management.

Areas of Specialisation

- Banking and Finance
- Applied Finance
- General Finance

PROGRAMME STRUCTURE

The Master of Science in finance programme comprises of the following courses. Each course is a 3 unit course.

CORE COURSES

The following 5 courses are offered to all specialisations during Semester I.

FN600 Managerial Finance

MT600 Advanced Quantitative Methods

EC600 Business Economics

EC601 Economics

IT600 Management Information Systems

SPECIALISATION COURSES

The specialised courses shall be conducted during Semester II

Banking & Finance

FN601 Money, Banking and Capital Markets

FN603 Financial Markets and Institutions

FN604 Financial Planning

FN605 Banking Systems and Operations

MT601 Applied Research Methods

Applied Finance

FN606 Financial Derivatives

FN607 Portfolio Management

FN608 Corporate Finance

FN609 Company Evaluation

MT601 Applied Research Methods

General Finance

The requirement in the General Finance specialisation is in the following combinations:

- i) 15 credit hours of core courses given above,
- ii) 3 credit hours from any specialisation areas given,
- iii) 12 credit hours from the elective courses given below, and
- iv) 18 credit hours of Research Paper

ELECTIVE COURSES

Department of Business Administration

FN611 International Finance
FN612 Financial Statement Analysis
FN613 Microfinance Management
MT601 Applied Research Methods

Department of Accounting

AC600 Financial and Managerial Accounting
AC601 Financial Accounting and Reporting
AC602 Accounting Worldview and Ethics
MT601 Applied Research Methods

Department of Economics

EC602 Macroeconomics
EC603 International Trade: Theory and Policy
EC604 Financial Economics
MT601 Applied Research Methods

SUMMARY OF MASTERS OF SCIENCE IN FINANCE PROGRAMME

AC 601 Financial Accounting and Reporting (3 units)

The course is intended for candidates with strong background in financial accounting subject who wish to develop themselves to the highest accredited professional banking and accounting carriers including CPA and ACCA or academic/research carrier. The module aims to address financial accounting issues particularly those not covered at the undergraduate degree level. These include accounting and reporting for off-balance finance, Accounting and Reporting for financial instruments, Accounting and Reporting for retirement benefits, Accounting and Reporting Intangible assets including brand valuation, Accounting for Leases, and Financial Reporting for Financial Institutions. Other topics include accounting principles and TFAS and guidelines, accounting for fixed assets and intangible for inventories (WIP) and long-term construction

projects, accounting for payroll, incomplete records, consignment accounting for hire purchase, final accounts for non-profit organisation, accounting for loyalty and accounting contained.

AC 611 Financial and Managerial Accounting (3 units)

The course is intended for candidates with strong background in financial accounting subject who wish to develop themselves to the highest accredited professional accounting carrier including CPA and ACCA or academic/research carrier. The module aims to address financial accounting issues particularly those not covered at the undergraduate degree level. These includes Accounting for Bankruptcy proceedings, Executorships accounts, accounting and reporting for Advanced Group Accounts, Segment reporting, and Liabilities – Provisions, Contingent Liabilities and contingent assets. The course is also designed to help candidates to face the challenges of management accounting and be able to cope with the practices adopted by innovative companies. It equips candidates with extensive coverage of the techniques including: designing accounting systems, applying relevant costs in decision making, and activity based management style. It is expected that candidates will be able to provide more useful information for efficient and effective planning and control decisions.

AC 602 Accounting Worldview (3 units)

The course is intended for candidates with strong background in Financial Accounting and Financial Management who wish to develop themselves to the highest accredited carrier in Banking, FIs, and Professional Accounting (CPA and ACCA) or academic/research carrier. The module aims to address Accounting and Finance Theories and Practices particularly those not covered at the undergraduate degree level. The course presents the key insights of corporate finance theory, with emphasis on its practical application to real business decisions. The course provides a solid base for conducting fundamental and applied researches.

EC 600 Business Economics (3 units)

This course is structured in a way that integrates economic theory and corresponding business practices. Among the topics considered are: estimation of demand and forecasting, economics of optimization and risk analysis. The course is designed to provide a treatment of economic theory that is relevant for managerial decision-making.

Coverage includes: theory of production, cost theory, market structures, and the role of the State and investment decisions. It is also designed to provide further knowledge of economic theories that is relevant for managerial decision making. On the other hand, the course also introduces basic principles of production economics and presents the basis for theoretical criteria used for decision making in Production Economics covering: Review of differential and integral calculus;

Factors of production in the economy in general; Production and cost function; Input mix decisions; Output mix decisions; Risk and uncertainty in production and Introduction to constrained optimization.

EC 601 Econometrics **(3 units)**

This being an advanced coverage of the subject, the students are therefore required to tackle the subject from its practical perspective. As a partial fulfillment of this program a student is required to write and submit research paper in the relevant area of specialization. This course is therefore designed to equip the student with the modern and advanced techniques of analyzing the data used in the research for more articulate interpretation. Coverage includes evaluating the quality of data used in the study by addressing the results of the underlying diagnosis tests by applying the respective remedies. Both bivariate and multivariate relationships will be considered.

EC 602 Macroeconomics **(3 units)**

The course aims at introducing students to important macroeconomic principles and concepts that affect organizations. Course topics include: the circular flow of income, national income accounting, monetary and fiscal policy, economic growth, international trade, financial intermediaries and the Central Bank. In this course a student will further be introduced to the importance of national income accounting, determination of income and employment and the functioning of the open economy. After studying this course a student should be able to:

- a. State the meaning of macroeconomics aggregates.
- b. Explore the meaning and implications of these macroeconomics aggregates to business.
- c. Explain and appraise the macroeconomics policies.
- d. Teach macroeconomics after attaining a degree course.
- e. Prepare such students for more advanced studies in economics.

FN 604 Financial Planning **(3 units)**

This course is designed to give participants an overview of issues involved in the conduct of Financial Planning and to present relevant theoretical approaches to these issues. The course aims to provide students with a wide-ranging analysis of environmental factors affecting venture creation. It aims to draw from findings from research and particular emphasis is placed on a number of theoretical perspectives that enable students to develop the ability to critically evaluate and analyse venture creation and business financial planning issues.

FN 600 Managerial Finance

(3 units)

This course is structured in such a way that students are able to understand and apply principles of financial management. Coverage includes Introduction; Institutional finance management; financial management concepts; financial planning; Working capital management; Cost of capital; Capital budgeting; and financial budgeting and control. After completing this course, students are expected to be able to explain the principles of financial management and their application in evaluating an organization's investments, financing and dividend decisions.

FN 603 Financial Markets & Institutions

(3 units)

The course will provide the student with an understanding of the followings: The notion of interest rates, the forces that affect interest rates, the basic concept of interest rate risk, risk characteristics of various financial instruments and, the mechanics of using the derivative instruments to counter those risks, and different products offered by financial institutions and their characteristics. The contents of the course include:

1. Overview of the Financial System
2. Saving
3. Investment and Interest rates
4. Financial Markets
5. Financial Holding Companies and their Business Lines
6. Regulation and Control of Financial Institutions and Markets

FN 611 International Finance

(3 units)

The course will enable students to highlight the key differences between multinational and domestic corporations. This will make them analyse the impact of these differences on the financial management of local businesses. Topics of this course include the rationale for multinational corporations; multinational versus domestic financial management; exchange rates; the international monetary system; trading in foreign exchange; inflation, interest rates, and exchange rates; international money and capital markets; multinational capital budgeting; international capital structures and multinational working capital management. Other topics to be studied in this course are party relationships in international finance, foreign exchange risk management, currency future and options markets, strategic issues in foreign direct investments, short term financing, portfolio theory and international diversification. The course is designed to help students to acquire in-depth knowledge, analytical skills and attitudes in the following areas: international financial institutions, use of advanced derivatives in risk management, understanding the implications of balance of payment to exchange rate fluctuations, financing global firms, etc. Other areas in the course include financial analysis & financial information,

methods of financial statement analysis, financial mathematics, forecasting corporate performance, predicting corporate failure, credit/debt rating and financial information

The course aims to provide candidates with the knowledge and techniques for divulging hidden financial information from the financial statements of firms, banks and other financial Institutions. The areas covered include Introduction to Financial Statement Analysis, Techniques in Financial Statement Analysis, Analysis of Financial Statement of firms, Analysis of Financial Statement of Banks, Financial Ratios for Microfinance Institutions, Applications of Financial Statement Analysis. The course introduces students to the nature of basic financial statements, the importance of financial analysis to internal and external parties. The course develops further the students' understanding of the financial ratio analysis and limitations of financial ratio analysis.

After completing this course, students are expected to be able to explain the principles of financial management and their application in evaluating an organization's basic financial statements, the importance of financial analysis to internal and external parties of the organization, financial ratio analysis and limitations of financial ratio analysis.

FN 613 Microfinance Management (3 units)

The course introduces students to the Life cycle of the firm; small firms in traditional small business industries; the small firm with growth potential and small business administration. The course coverage also includes sources and applications of funds; income statements; break even analysis; cash flow and balance sheet. After completing this course, students are expected to be able to explain the principles of financial management as applied in evaluating small organizations' basic financial statements, cash flow and balance sheet. They are also expected to determine the profitability of small firms by using break even analysis models.

FN 607 Portfolio Management (3 units)

This course is designed to provide the opportunity to develop students in principles and techniques of investment analysis and portfolio management. The course will provide the student with the specialized topics in the valuation of firms, and operations of markets. The overall emphasis is on the relevant concepts, theories, and practices surrounding efficient portfolio management including their applications. The topics of this course include: Principles of security analysis, Share Valuation, Valuation of Companies, Capital Markets, the Stock Market, Stock Market Indices, the Behaviour of Prices, Portfolio

Management, Options and Futures, Capital Markets in developing countries and the International Capital Markets.

IT 600 Management Information Systems (3 credit points)

This course on Management Information Systems (MIS) provides a fundamental understanding of the role of such systems in contemporary business. Coverage includes analysing the information needs of a business, systems planning, tools for systems development, managing business support systems, information security and control, introduction to MCM of information systems; Overview of categories of hardware & software; Characteristics of information system components; Requirements and preconditions; MCM tasks and state model; Task areas and Task fields and Tasks at Management level; Project.

MT 600 Advanced Quantitative Methods (3 units)

This course is designed in order to introduce students to quantitative decisions. Emphasis is on the use of quantitative reasoning in applied problems in business and Economics. Coverage includes: differential and integral calculus, decision theories, probability concepts and decisions, estimation, hypothesis testing, regression and correlation analysis as well as time series. Quantitative methods provide a key component for Business management. It provides the means with which business decision-makers may apply in a bid to decipher the operational problems facing their organizations, thus acquainting the target segment with skills, tools and techniques pertinent to decision making as an absolute necessity. It is therefore inevitably logical to structure the course with the view of attaining the following:

- To introduce the students' on a myriad of techniques and tools relevant to the application in giving Solutions to contending economic and business problems.
- To acquaint students with the quantitative analysis approach as a framework for making operational decisions.
- To provide a building block towards the fulfilment of the B.B.A. degree.

MT 601 Applied Research Methods (3 units)

This course is designed so as to equip students with the knowledge and techniques of conducting research. Topics included are: introduction to research methodology, defining a research problem, research design, sampling design, measuring and scaling techniques as well as introduction to consultancy skills. Coverage also includes: research proposals, approaches to data collection, data processing and analysis, results interpretation and research report. At the end of the course Students are expected to have been equipped with the knowledge and techniques of conducting research.

FN 608 Corporate Finance (3 units)

This course in corporate finance will focus on how companies invest in real assets and how they raise the money for these investments. It will cover the theory and evidence concerning major corporate financial policy decisions. Among the topics that will be covered are methods of issuing and retiring securities, bankruptcy costs, agency costs and dividend policy.

FN 612 Financial Statements Analysis (3 units)

The course equips students with the Nature of Basic Financial statements, Importance of financial analysis to internal and external parties. The course develops further the students' understanding of the financial ratio analysis and Limitations of Financial ratio analysis. After completing this course, students are expected to be able to explain the principles of financial management and their application in evaluating an organization's basic financial statements, importance of financial analysis to internal and external parties of the organization, financial ratio analysis and limitations of financial ratio analysis.

FN601: Money and Banking and Capital Markets (3 units)

The course covers the role of money, the central bank, financial markets and financial institutions. It also draws links between the financial system and economic activity in a country. Specifically, the course is meant for those intending to pursue a challenging career in Financial Institutions and Central Banks. Specifically the course is meant for young graduates; those who are at management positions; and policy makers in banks, financial institutions and Central Banks. It examines the role and importance of bank management from a globalised perspective, bank structures around the world, risk management, financial crises, Financial Reporting and management of IT Banking operations.

ECON 3150 Financial Economics (3 units)

The course begins with a basic mathematical framework for model building. The concepts of variables, parameters and functional relationships, and assumptions of the model will be introduced. For linear relationships, the applications will be on equilibrium analysis and simple macroeconomic model, among others. The next focus will be on comparative statics, where the concept of differential calculus is applied. Another application will be on consumer theory, specifically on utility and risk aversion. Differential calculus will also be used in optimization, such as optimal pricing, optimal strategy, utility maximization, etc. The last part of the course will present some tools and techniques of dynamic analysis, i.e., the analysis of variables over time.

EC603 International Trade: Theory and Policy (3 units)

This course evaluates and analyzes issues on international trade and development to prepare students to face future complexities of the world economy. Topics include world trade regimes and policies, foreign direct investment (FDI) and multinational corporations (MNCs), GATT and the effects of various agreements under the WTO.

FN 605 Banking Systems and Operations (3 units)

The course provides students with the essential knowledge and practice in bank operations and management. It will discuss on the role and functions of banks with emphasis on consumer and commercial operations. The course is meant for those intending to pursue a challenging career in Financial Institutions and Central Banks. Specifically the course is meant for young graduates; those who are at management positions; and policy makers in banks, financial institutions and Central Banks. It examines the role and importance of bank management from a globalised perspective, bank structures around the world, risk management, financial crises, Financial Reporting and management of IT banking operations.

MT611 Research Paper in Business (18 units)

This is an independent study whereby the student designs a specialized research project in an area of interest. Students test the applicability of the acquired knowledge while under close supervision of an experienced staff member. The research paper aims to introduce the student to the problems related to Data Collection, data analysis, systematic analysis and presentation of ideas.

POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION PROGRAMME (PGDBA)

BACKGROUND

The Faculty of Commerce and Business Studies of St. John's University initiated the Dodoma Town Teaching Centre in June 2009. This was partly due to the faculty's obligation in fulfilling the University's objective of increasing enrolment. The Dodoma Town Teaching Centre offers full time certificate, diploma, and pre-entry programs. The Centre also offers evening diploma, postgraduate diploma and degree programs to cater for educational needs of working adults who need to advance their careers but would otherwise not be able to attend the normal full time programs. It is envisaged that students who successfully complete their postgraduate diploma studies will be able to join masters degree programs offered by the University or other institutions of higher

learning, or alternatively provide professional, diligent and competent employees in the labour market. This document proposes the Postgraduate Diploma in Business Administration Program Structure and Curriculum.

ADMISSION REQUIREMENTS

The minimum qualification for candidates to join the PGDBA program is an Undergraduate Degree or Advanced Diploma from any recognized institution.

EXAMINATION REGULATIONS

The Postgraduate Diploma in Business Administration Examination Regulations shall follow the General University Examination Regulations.

FINAL DIPLOMA CLASSIFICATION

A candidate's final standing in the PGDBA will be determined by the weighted average for all the Three Trimesters of the program.

The PGDBA shall be classified as: First Class (A), Upper Second Class (B+), Lower Second Class (B) and Pass (Third Class (C)).

STUDY PERIOD AND COURSE SPECIALIZATION

The PGDBA is a twelve month four trimester program, three trimesters for coursework where students are required to attend lectures, and one trimester for research work. The PGDBA offers seven specializations. These specializations are Accounting, Human Resource Management, Marketing Management, and Procurement and Supply Management, Finance, Development Economics, and Information Technology.

ASSESSMENT MODE

The following is the assessment mode structure for all units unless otherwise stated

Assignments	20%
Tests	30%
Final Examination	<u>50%</u>
Total	100%

MODE OF TEACHING

Lectures, tutorials/seminars, case studies, group and individual assignments
Group work presentations, role play evaluation for some modules

PGDBA COURSE STRUCTURE

TRIMESTER			
1	2	3	4
CORE COURSES	CORE COURSES	CORE COURSES	RESEARCH PAPER
DE410:Project Planning and Management in Socio-economic Development	FN420:Financial Management	FN430:International Finance	
AC410: Business Accounting	MT420:Research Methodology	MT430: International Business Management	
EC410: Managerial Economics	IT 420: Introduction to Business Information Systems	IT430: Presentation Programmes, Desktop Publishing, and the Web	
MK410: Marketing Management	MT421:Human Resource Management		
MT410: Strategic Management		SPECIALIZATIONS	
MT410: Quantitative Methods	SPECIALIZATIONS	ACCOUNTING	
IT410: Introduction to Computing and Office Automation	ACCOUNTING	AC430:Auditing and Assurance Services	
	AC420:Financial Reporting	AC431:Management Accounting and Control	
	FN421: Public Finance and Taxation	AC 432: Contemporary Issues in Accounting	
	FINANCE	FINANCE	
	FN422:Financial Markets and Institutions	FN430:Capital Budgeting	
	FN421: Public Finance	FN431:Securities	

	and Taxation	Analysis and Portfolio Management	
		FN432:Microfinance Management	
	HUMAN RESOURCE MANAGEMENT		
	MT422: Public Policy Making	HUMAN RESOURCE MANAGEMENT	
	MT423:Industrial Relations	MT431: Organizational Behaviour	
		MT432:Manpower Planning	
	MARKETING MANAGEMENT	MT433:Business Strategy	
	MK420: Supply Chain Management		
	MK421: Industrial Marketing	MARKETING MANAGEMENT	
		MK430:Marketing Communications	
	PROCUREMENT AND SUPPLY MANAGEMENT	MK431:Services Marketing	
	PSM420:Physical Distribution Management	MK432:Consumer Behaviour	
	PSM421:Inventory Management and Control		
		PROCUREMENT AND SUPPLY MANAGEMENT	
	DEVELOPMENT ECONOMICS	PSM 431: International Marketing Management	
	DE420: Civil Society Sector Management	PSM432:Public Procurement	
	DE421:Participatory Planning in Development	PSM 433: Procurement Contracts Management	

	INFORMATION TECHNOLOGY	DEVELOPMENT ECONOMICS	
	IT 421: Databases	DE430: Communication and Development	
	IT422: Further World Processing and Spreadsheets	DE431:Contemporary Issues in Development	
		DE432:Globalization and Development	
		DE433: Population and Economic Growth	
		INFORMATION TECHNOLOGY	
		IT431:Computer Programming for the Web	
		IT432:Computer Networks and Communication	
		IT433:Further Business Information Systems	

DE410: PROJECT PLANNING AND MANAGEMENT IN SOCIO-ECONOMIC DEVELOPMENT

Course Description

This course exposes students to different methods that are used in planning for sustainable development of projects or program management, it covers on the different project cycles, the investment criteria, the cost and benefit analysis, the measurement of the project worthiness, the discounted and non discounted measure and the monitoring and the evaluation systems.

Course objectives

This course aims at equipping students with the following capacity;

- To define the term project, program and the appraisal
- To identify different methods used in project planning
- To analyze stages of the agribusiness project cycle and their role in project sustainability

- To identify measure of project worthiness and their approaches; the discounted and non discounted measures
- To analyze the project impact assessment

Course Content

- Project planning and management is a compulsory course which is taken and passed by all students that majors in Development studies
- It is a **3 -unit course with 3 hours of lectures each week** over the 15 week semester.
- There are no seminars, but students will be evaluated through specific coursework tests, assignments and a final examination, the course work comprises of a take-home assignment (10%) two invigilated tests (40%) each carrying 20% and the final examination which will carry a total of 50% of the coursework.
- The course contains the following main topics;

Topic1 Introductory theories of social and economic development

- (i) Schools of Social Development Thought
- (ii) Alternative development theorists
- (iii) Economic thoughts and Alternative development strategies in Africa and Tanzania in particular

Topic 2 Introduction on projects and program planning

- (i) Defining the term project; how a project differs from program
- (ii) Project management
- (iii) Project cycle

Topic 3 Project analysis

- (i) Cost and benefit analysis
- (ii) Environmental Impact assessment
- (iii) The gender issue in project development
- (iv) Project sustainability analysis

Topic 4 Improving project sustainability

- (i) The participatory project management
- (ii) The SWOPT matrix
- (iii) The project planning Matrix

Topic 5 Ownership costs

- (i) Asset depreciation

- (ii) Interest
- (iii) Repairs
- (iv) Taxation and tax assessment and insurance

Topic 6 Investment analysis techniques

- (i) The time value of money
- (ii) Compounding and interest
- (iii) Discounting
- (iv) Non-discounted measures of the project worth; Ranking by inspection, Payback period, Return on investment,
- (v) Discounted measures of the project worth; Net Present Value; Benefit-Cost ratio, internal rate of return

Topic 7 Project network Planning

- (i) Network activity
- (ii) Dummy activities
- (iii) Time calculations and its importance
- (iv) Critical path analysis
- (v) Floats

AC410: BUSINESS ACCOUNTING

Course Description

This course is aimed to equip students with the knowledge and skills of the techniques used to prepare financial statements, including necessary underlying records to ensure that candidates can exercise judgment and technique in reporting matters encountered by accountants.

Course Objectives

The objectives of this course include explaining the need for financial statements of business enterprises and government entities, to explain and evaluate the legal requirements underlying the preparation of financial statements, to prepare and present financial statements from complete and incomplete accounting data, and to prepare financial statements according to the Companies Act No. 12 Of 2002.

Course Content

- The nature and context of accounting
- Double entry book-keeping system
- Preparation of financial statements in accordance with International Accounting Standards
- Adjustments to financial statements

- Preparation of accounts from incomplete records
- Preparation of financial statements for non-profit making organizations
- Interpretation of financial statements

EC410: MANAGERIAL ECONOMICS

Course Description

Managerial economics provides students with an understanding and ability to apply and analyze and interpret the theories, principles, concepts and models of micro and macro economics in relation to the business environment in the domestic and international economy.

Course Objectives

The objective of this course is to provide students with the knowledge of basic methods and principles of economic analysis, re to solving business problems in organizations where managers' face day-to-day decision making. There is a need to enlighten the student on how economic analysis can be used in formulating business and management principles, policies and practices. Students will receive a complete and rigorous introduction to basic principles of micro-economics in order to analyze decisions faced by managers. The course will demonstrate how applications of economic theory can improve decision making in management functions, including planning, investing, budgeting, directing, organizing, leading, motivation and control.

Course Content

- Introduction to Managerial Economics
- Demand Theory
- Demand Estimation
- Production Theory
- Cost Theory
- Market Structure
- Business and Economic Forecasting
- Linear Programming (LP)
- Pricing Techniques

MK410: MARKETING MANAGEMENT

Course Description

This is an integrative study of marketing from a managerial perspective for the post graduate diploma in business administration. Topics covered includes; the marketing concept and market orientation, organizing for marketing, customer

satisfaction, selecting marketing policies, sales management, marketing strategies, marketing planning and marketing implementation.

Course Objectives

The course reinforces the elementary understanding of principle of marketing. It provides also a wide knowledge for making marketing decision with regard to the day to day marketing problems. The course aims at developing students, diagnostic skill in order to manage competently the marketing problems in different situations. By end of the course, successful students should be able to analyze, plan, implement and control the marketing activities while considering conditions in the market, which are very dynamic.

Course Content

- Understanding marketing management
- Analyzing marketing opportunities
- Developing marketing strategies
- Shaping the market offering
- Managing and delivering marketing programs

MT 410: STRATEGIC MANAGEMENT

Course Description

Strategic Management (MT410) is the capstone, integrative course. It is an exciting, challenging course and focuses on how firms formulate, implement, and evaluate strategies. Students will be expected to use all the knowledge acquired from prior business courses, coupled with new strategic management techniques learned, to chart the future direction of different organizations. The major responsibility of students in this course is to make objective strategic decisions and to justify them through oral and written communication.

Course Objective

The aim of this course is to enable students analyze and identify general management problems faced by organizations for strategic formulation and implementation.

Course Content

- Understanding Strategic Management
- SWOT Analysis
- Formulating Direction for a Company
- Organizational Strategy
- Business Strategy
- Implementation and Control of Organizational Strategy

MT410: QUANTITATIVE METHODS

Course Description

This course is designed so as to introduce students to quantitative techniques in decision making. Emphasis is on the use of quantitative reasoning in applied problems in business and economics. Coverage includes decision theories, probability concepts and decisions, estimation, hypothesis testing, regression and correlation analysis as well as time series.

Course Objectives

This course is aimed to introduce the students on a myriad of techniques and tools relevant to the application in giving solutions to contending economic and business problems, to acquaint students with the quantitative analysis approach as a framework for making operational decisions, and to provide a building block towards the fulfilment of the Postgraduate Diploma in Business Administration.

Course Content

- Introduction to Quantitative Techniques
- Fundamentals of Decision Theory
- Probability Concepts and Distributions
- Hypothesis Testing
- Correlation and Regression
- Forecasting
- Linear Programming
- Inventory Control (Management) Models

IT410: INTRODUCTION TO COMPUTING AND OFFICE AUTOMATION

Course Description

This course introduces students to the basics of computers. It will cover the basic information about computer hardware, using the operating system, word processing and an introduction to web browsing, web mail and spreadsheets. Students will have the opportunity to practice skills with the computer and will do a compulsory assignment using the skills which have been taught.

Course Objectives

After successfully completing this course, students should have basic knowledge of computer hardware, operating systems, simple access to the web and spreadsheets; and an effective working knowledge of word processing.

IT 420: INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Course Description

This course on Management Information Systems (MIS) provides a fundamental understanding of the role of such systems in contemporary business. Coverage includes analysing the information needs of a business, systems planning, and tools for systems development, managing business support systems, information security and control.

Course Objectives

This course is intended to provide an understanding of the need for management information systems, analysis of the needs of a particular business and the development and use of such a system. Students will be enabled to;

- Show an understanding of the use of the information systems in the modern business.
- Undertake a research topic to identify the MIS needs of a particular business.
- Analyse the needs of that particular business.
- Share in the development of a simple information system using a spreadsheet.

Course Content

- 1) Why management information systems
 - The needs which they answer
 - How they can support the business
- 2) What makes up an MIS
 - The user interface
 - The data and the method of storing and retrieving it
 - Security
 - The hardware
 - Communication
 - Support and development
 - Long range planning
- 3) Analysing the need
 - Organization structure and management concepts
 - Job functions which the MIS is to support
 - Control systems
 - The information which must be held
 - Management report requirements
 - The limitations of the management system
 - Difficulties which might be encountered in introducing MIS
- 4) Developing an MIS

- Designing the system
- Designing the database
- Populating the database
- Designing and writing the user interface
- Testing the system

Options

IT 421: Databases

This course will look at the structure of relational databases and how they may apply to a variety of business applications. Students will look at what must be specified in order to have an effective database, and will construct one.

IT 422: Further Word Processing and Spreadsheets

This course is a continuation of IT 410. It will cover more comprehensive use of word processing, spreadsheets, email and the internet. When students have completed this course, they should be comfortable using word processors, spreadsheets, and email and web browsers.

IT 430: PRESENTATION PROGRAMMES, DESKTOP PUBLISHING AND THE WEB

Course Description

This course will introduce students to presentation programs and desktop publishing. It will also cover the use of the web for disseminating information.

Options

IT 431: Computer Programming for the Web (Requires IT 421)

Students will learn how to make a website respond to the user. They will learn some basic programming and access to a database.

IT 432: Computer Networks and Communication

This course will look at different sorts of computer networks and how they can be used to improve communication within a company and between companies.

IT 433: Further Business Information Systems

This course on Management Information Systems (MIS) provides a fundamental understanding of the role of such systems in contemporary business. Coverage includes analysing the information needs of a business, systems planning, and

tools for systems development, managing business support systems, information security and control.

Assessment Mode

First 'take home' written work	10%
Second 'take home' written work	10%
Tests	40%
Final Examination	<u>40%</u>
Total	100%

FN 420: FINANCIAL MANAGEMENT

Course Description

This course introduces students to the basic theories and concepts of financial management that will help them to analyze financial issues and make sound financial decisions.

Course Objectives

This subject is aimed to introduce students to the relevant skills in analyzing investment opportunities in order to make financial decisions. It is also aimed to provide students with an understanding of the conceptual principles and practical application of analysing financial issues and making sound financial decisions.

Course Content

- Introduction to financial management
 - Foundation
 - Financial background- a review of accounting, financial statements and taxes
 - Cash flows and financial analysis
 - The financial system and interest
- Discounted cash flow and the value of securities
 - Time value of money
 - Valuation and characteristics of bonds
 - Valuation and characteristics of stock
 - Risk and return
- Business investment decisions – capital budgeting
 - Characteristics of business projects
 - Capital budgeting techniques
- Operating issues – working capital management
 - Working capital basics
 - Sources of short-term financing
 - Cash management
 - Monitoring accounts receivable

- Inventory management

MT420: RESEARCH METHODOLOGY

Course Description

This course is divided into three parts: Research, consultancy and report writing. The aim of the course is to equip the students with basic knowledge and skills in research and consultancy and effectively communicate findings/recommendations to the relevant users.

Course Objectives

The course aims at enabling students on the techniques of planning and executing basic research and consultancy assignments for the purpose of decision making.

Course Content

1) Research

- Research process
- Formulating and clarifying the research topic
- Relevant literature review
- Deciding on research approach and choosing a research strategy
- Negotiating access and research ethics
- Sampling techniques
- Using secondary data
- Collecting primary data
- Analysing research data
- Data analysis and computers

2) Consultancy

- Management consulting in perspective
- The nature of consulting assignments in business
- Responding to consulting opportunities
- Designing the consulting project/intervention
- Managing the client successfully
- Data collection and analysis for consultancy jobs

3) Report

- Organizing the report
- Managing data and using graphics
- Preparing memoranda and short reports
- Report writing

Assessment Mode

Term paper	10%
Assignments	15%

Tests	25%
Final Examination	<u>50%</u>
Total	100%

MT421: HUMAN RESOURCE MANAGEMENT

Course Description

The course introduces students to the concept and context of Human Resource Management and Interpersonal skills of a human resource manager.

Course Objective

To enable students understand the importance of people at work; therefore manage them effectively in order that the organization may achieve efficiency.

Course Content

Concept and context of human resource management, human resources functions - planning, organizing, staffing, coordination, controlling, and training; interpersonal skills of motivation, employee performance evaluation.

AC420: FINANCIAL REPORTING

Course Description

This course is designed to build on the basic techniques in financial accounting, specifically to ensure that students can exercise judgment and apply appropriate techniques in corporate reporting matters encountered by accountants in practice. Students will be required to apply this understanding by preparing and interpreting financial reports in a practical context.

Course Objectives

The objective of this course is to equip students with the knowledge on specialized topics such as executorships, bankruptcy, and preparing corporate financial reports and public sector reports for publishing.

Course Content

- Accounting for Foreign Transactions of Entities
- Accounting for Reconstructions
- Executorships and Trust Account
- Preparations and Presentations of Financial Statements
- Public Sector Reports
- Interpretation of Financial Statements
- Valuation of Shares and Business

- Accounting Treatment for Specific Items as per the International Accounting Standards

FN421: PUBLIC FINANCE AND TAXATION

Course Description

This course provide students with a comprehensive knowledge for the need of public goods and services and tax revenue sources of the government that is used to finance provision of public goods and services to the society. Tax assessment, collection and accounting for such revenue are part of this course.

Course Objectives

The objective of this course is to provide students with a comprehensive knowledge of public finance and taxation, government sources of revenue and government expenditure, tax assessment, collection and accounting for such revenue.

Course Content

- Introduction to Public Finance
- Income Tax Act 2004
- Tax Accounting and Timing
- Income from Business
- Depreciable Allowances for Depreciable Assets
- Income Payment Procedures
- Tax Payment Procedures
- Rules Application to Particular Type of Persons
- Income Taxation of Special Industries
- International Taxation
- Value Added Tax
- Value Added Tax Act 1997 (as amended)

FN422: FINANCIAL MARKETS & INSTITUTIONS

Course Description

This course will provide students with the understanding of the notion and forces that affect interest rates, interest rate risk, characteristics of various financial instruments, mechanics of using the derivative instruments to counter those risks and the characteristics of different products offered by financial institutions.

Course Objectives

The course aims at enabling students to:

- Understand the impact of financial markets on individuals' wealth, the behaviour of business, and the efficiency of the economy.
- Understand the consequences of foreign exchange rate fluctuations on the economy.
- Understand how financial institutions are managed.
- Understand how monetary policy is conducted.
- Learn about the major financial intermediaries and the instruments that are traded in the financial markets.

Course Content

- Introduction to Financial Markets and Institutions
- Fundamentals of Financial Markets
- Central Banking and the Conduct of Monetary Policy
- Financial Markets
- Fundamentals of Financial Institutions
- Financial Institutions Industry

MT422: PUBLIC POLICY MAKING

Course Description

The course covers stages of policy making, policy translation and implementation process, analysis of actors, theories of policy making and attendant problems.

Course Objectives

To provide students with an understanding of the process of public policy making issues especially to dichotomy between policies and administration, the internal and external players.

Course Content

- Introduction to policy formation, definition of policy
- Pluralism and ethics
- Stages of public policy making
- Theories of policy making
- Government structure for policy making
- The role of goals, values in policy making in developing countries
- Characteristics of policy making in developing countries
- Policy implementation
- Policy evaluation
- Policy cases in Tanzania: the 1980's decade

MT 423: INDUSTRIAL RELATIONS

Course Description

The course comprises issues that are topical in organizations and the relations between workers, the government, trade unions, the private sector, employers as players.

Course Objectives

To expose students to legislation governing employer-employee relations - especially in Tanzania, and the role of the state in defining these relations. Further, the course is intended to raise awareness and understanding of the theoretical framework and the dynamic forces in the society that influence industrial relations.

Course Content

- The nature and scope of industrial relations
- The place of industrial relations in human resource management
- Actors in industrial relations
- Employers and workers regulations and labour laws
- Employment laws in Tanzania
- Conflict resolution especially in Tanzania
- Worker participation

MK420: SUPPLY CHAIN MANAGEMENT

Course Description

The course covers the concept and meaning of supply chain management and the role of organizations in the supply chain in order to achieve organizational effectiveness and competitiveness.

Course Objectives

This course aims to provide students with the knowledge on supply chain management, providing knowledge of designing supply chain networks, exposing students to relationships between supply chain management and e-business, and challenges involved in making managerial decisions relating to designing, implementing and managing a supply chain.

Course Content

- Background to supply chain management
- Designing the supply chain network
- Planning demand and supply in a supply chain
- Inventory planning and management in supply chain
- Procurement strategy in supply chain

- Sourcing, transporting and pricing products in supply chain
- Supplier development and management in supply chain management
- Coordination and technology in supply chain
- E-Business and the supply chain

MK421: INDUSTRIAL MARKETING

Course Description

The purpose of this course is to explore the field of marketing that deals with transactions between two firms or organizations, rather than between an organization and an end-user (consumer). While the marketing concept provides a framework for doing business in both business-to-business and business-to-consumer marketplaces, its application can be very different, in degree and format, between the two.

The business market has always been much larger than the consumer market, because most goods go through numerous b2b transactions before they are ready to be offered to consumers. Recent technological innovations, especially the Internet, have made significant changes in the field, and created new opportunities.

Course Objectives

It is the aim of this course to provide the students with a comprehensive view of the challenges in managing business marketing. As such, the course provides an opportunity for students to

- Deepen their understanding of industrial and business-to-business marketing
- Gain an appreciation for the linkages between marketing and other functional areas
- Develop insights into the global scope of industrial marketing.

Course Content

- Introduction to the Business Marketing Environment
- The Organizational Buying Process
 - Definition(s)
 - Examples of Industrial Customers
 - Types of products sold in Industrial Markets
 - Channels of Distribution in Industrial Markets
 - Industrial (B2B) Vs. Consumer (B2C) Marketing

- Market Segmentation, Positioning and Demand Projection
- New Product Development, Management and Strategy
- Price Planning and Strategy
- Business Marketing Channel Participants
- Business Sales Management

PSM420: PHYSICAL DISTRIBUTION MANAGEMENT

Course Description

This course provides students with the theories, concepts and practices of physical distribution management. Topics covered include the concept of physical distribution, planning, marketing and physical distribution, channels of distribution, and others.

Course Objective

The course is designed to:

- Examine the cost and service characteristics of integrated physical distribution management.
- Provide students with skills and techniques needed in the management of the distribution process.

Course Content

- The concept of physical distribution
- Planning a distribution system
- Marketing and the physical distribution process
- Channels of distribution
- Depot location systems
- Transportation
- Road transport as the most common mode of transport
- Physical distribution and inventories
- Order picking and replenishment
- Materials handling equipment
- Security and safety in distribution
- Clearing and forwarding

PSM421: INVENTORY MANAGEMENT AND CONTROL

Course Description

This course describes important aspects of managing physical stocks and supply management. The course will cover among other things matters related to inventory planning and control, the determination of stockholding policy,

inventory management systems, and the management of obsolete and surplus materials.

Course Objective

This course aims to develop an understanding and competence in relation to the management of physical stocks and related inventory in supply management. The course will further examine in depth the economies of good flow systems and sound accountability of inventories thus avoiding stock outs and overstocking.

Course Content

- The Inventory Control Function
- Inventory Planning
- Determination of Stockholding Policy
- Inventory Ordering Systems
- Economic Order Quality
- Inventory Techniques
- Measuring Inventory Management System
- Management of Obsolete and Surplus Materials
- Information System

DE420: CIVIL SOCIETY SECTOR MANAGEMENT

Course Description

This course focuses on the role of civil society institutions in addressing different community issues; it critically examines the approaches to civil society and development. In a rapidly globalizing world, civil society institutions (NGOs) often play a great role in supplementing the different government responsibilities, and other special priorities which could easily be captured by a state

Course Objectives

At the end of the course, participants will be able to articulate the relationship between non-governmental organizations (NGOs) and civil society and their roles in furthering social change. In particular the students will be able to:

- Identify the various conceptual approaches to NGOs and civil society and how these are used in different contexts and by various stakeholders;
- Gain an understanding of how NGOs and civil society institutions are built, organised and managed as 'development institutions';
- Understand the variety of NGO interventions, their discourses and their impact on civil society;

- Grasp the debates on key issues related to NGOs, civil society and (alternative) development, such as sustainability, accountability, dependency and organisational change;
- Actively participate in debates about current and future roles of NGOs, their challenges and limitations in different social and political settings.

Course Content

This course will cover the following topics;

Topic 1: Introduction to civil society organizations

1. An overview of theories and concepts on Civic Society Organization;
2. The evolution of CSOs and the Non Governmental Organization
3. The position of civil society and the Non Governmental Organizations (NGOs) in Socio-economic development

Topic 2. Management and Organizations of the Civil Society Organizations

1. Development of basic management and leadership Skills
2. Special skills in Problem solving and Decision making
3. The Planning and Planning process
4. Corporate Strategic Planning: Understanding Strategic Planning Process
5. Rationale of a Corporate Strategic Planning

Topic 3. NGO Intervention strategies

1. NGOs, CSOs intervention strategies; forging political and socio-economic change
2. Analysis of Changing priorities,
3. Critical issues facing CSOs; sustainability, accountability, dependency and organizational change
4. The roles of Tanzanian civil society and NGOs; its relation with state,

Topic 4. Non Governmental Organizations and the State

1. Non Governmental Organization and the Government, NGO complimenting the State, NGO supplementing the State, NGO reforming the state
2. Case study to NGO operations,
3. Challenges associated with CSOs, NGOs; Their strength and weakness

DE421: PARTICIPATORY PLANNING IN DEVELOPMENT

Course objective

- i. To explain and apply the principles, philosophy and methodology of participation in community, institutional planning and business planning.
- ii. To apply the principles and mechanism of the methods and tools used in participatory planning (PRA/PUA), participatory monitoring and evaluation (PME)
- iii. To apply the knowledge, skills, attitudes and interpersonal relation, skills in community development planning methods and adapting these methods in project.

Specific objectives

Upon successfully completing the course the students will

- Understand the role of public/community in planning.
- Understand principles and benefits of participatory planning.
- Be familiar with various tools and approaches used in participatory planning, as well important cases.
- Be able to design a participatory process and events.

Course Content

1. Understanding Participatory Planning:
 - Planning, Participatory planning and management defined.
 - Why participatory planning/Benefit of participatory planning and management.
 - Purpose of participatory planning and management
 - The role of community participation in the process of planning, monitoring and evaluation
 - Principles of participatory planning
 - When do we do participatory planning
 - How to start.
 - Types of participatory projects/Forms of participation.
2. Participatory Planning process
 - Topic 1: Preparation
 - Topic 2: Formulation
 - Topic 3: Implementation
 - Topic 4: Monitoring and evaluation
3. Approaches, Methods and Tools of Participatory Planning and Management.
 - Participatory Rural Appraisal and Participatory Action Research
 - Venn diagram
 - Social mapping.

- Seasonal diagram
 - Timelines/Historical Mapping
 - Wealth Ranking
4. Participatory project cycle management
- Dimensions of Participatory Planning:
- i. Participatory project planning
 - ii. Participatory business planning

Course Requirements and Grading

- Individual assignment and presentation -15%
- Group Assignment – 15%
- Test -15%
- Class Participation -5%

Grading of Individual/Group Assignment and Presentation

Individual/group assignment will be assessed using the following criteria.

- Quality of writing and presentation
- Application of Methods and concepts from reading and lectures
- Synthesis and integration of ideas and insights
- Clarity and logical order of ideas

Participation

The participation grade is based on attendance, quality of contribution to class discussions.

Test will be graded using the following criteria

- Synthesis and integration of ideas and insights
- Clarity and logical order of ideas

FN430: INTERNATIONAL FINANCE

Course Description

The evolution of international trade has led to the birth of international finance. Multinational enterprises that operate in more than one country face unique challenges as compared to corporations that operate in their domestic environments only. Multinational enterprises involve themselves in business transactions that are denominated in currencies other than those of their home countries. This leads to a higher level of risk, which if not properly addressed can cause firms to suffer heavy losses and eventually collapse. This course covers issues related to both the financial operations of a firm within the international environment and international financial markets.

Course Content

- Introduction to international finance and the multinational enterprise
- The international monetary system
- The balance of payments
- The foreign exchange market

AC430: AUDITING AND ASSURANCE SERVICES

Course Description

This course equips students with audit theories, concepts, and practices that will enable them to make rational judgments in applying techniques in analyzing and conducting audit and assurance matters.

Course Objectives

The course aims to enable students to:

- Analyze current issues and developments and developments relating to auditing and the provision of audit related and assurance services.
- Be able to work within a professional and ethical framework.
- Be able to prepare an audit report in accordance with the requirements of auditing standards.
- Be able to deliver audit and assurance services in conformity with the professional and ethical framework

Course Content

- Professional and ethical considerations
- International developments in auditing
- Audit and corporate governance issues
- Auditing in a computer environment
- Fraud, irregularities, money laundering and forensic audit
- Audit of specialized entities
- Audit of not-for profit organizations
- Management audit
- Public sector audit
- Assurance engagements and prospective financial information
- Advanced aspects of auditing

AC431: MANAGEMENT ACCOUNTING AND CONTROL

Course Description

This course builds on cost accounting. It aims at providing students with an in-depth practical knowledge of various methods and techniques in the preparation of costs and management information for planning, control and decision making

purposes as well as examining the accounting concepts applicable in the public sector.

Course Objectives

This course aims to provide students with the knowledge on business investment decision making, providing knowledge of performance measures, exposing students to relationships between financial and non financial indicators of performance, and challenges involved in making managerial decisions relating to costing and pricing.

Course Content

- Introduction to information for decision making
 - Income effects of alternative cost accumulation systems
 - Measuring relevant costs and revenues
 - Product mix decisions with capacity constraints
 - Activity based costing
 - Pricing decisions and profitability analysis
 - Decision making under conditions of risk and uncertainty
- Information for planning, control and performance measurement
 - The budgeting process
 - Standard costing
 - Management control systems
 - Divisional performance measures
 - Transfer pricing
- Contingency theory and organizational and social aspects of management accounting
- Application of quantitative methods to management accounting

AC432: CONTEMPORARY ISSUES IN ACCOUNTING

Course Description

This course provides a study of contemporary issues in financial and management accounting, logic and theory development, perspectives on accounting regulation, and public sector accounting, as well as providing a critical analysis of extent and alternative accounting systems.

Course Objectives

The course will equip students with competence, judgement and techniques in corporate reporting matters encountered by accountants and to prepare them to handle current developments or new practices in the accounting profession.

Course Content

- The Theoretical Framework of Accounting
- Corporate Social Responsibility
- Creative Accounting
- Emerging Professional Issues

FN430: CAPITAL BUDGETING

Course Description

Capital budgeting looks at the financial management of long-term portion of a firm's balance sheet. Investments in these assets (for example, property, plant, and equipment) have a major impact on a firm's future stream of cash flows and the risk of those cash flows. As such, the long-term investment (capital budgeting) decision has a significant effect on the value of the firm. As such, this course looks at the measurement of cash flows from the long-term investments; it also analyzes various investment decision criteria in light of the wealth maximization objective of the firm. The course extends the analysis to consider techniques to account for different levels of risk among projects.

Course Objectives

The course aims to introduce the main theoretical and practical issues involved in the appraisal, assessment and selection of investment projects.

Learning Outcomes

Upon completion of the course students are expected to have been equipped with the knowledge and techniques of capital budgeting; i.e., determination of the cost of capital, investment appraisal techniques including selection criteria, cash flow estimation, incorporating risk in capital budgeting, and real options.

Course Content

1. Cost of Capital
 - i. Capital Components and Costs
 - ii. Cost of Debt
 - iii. Cost of Preferred Stock
 - iv. Cost of Retained Earnings
 - v. The CAPM Approach
 - vi. The DCF Approach
 - vii. Bond-Yield-Premium Approach
 - viii. Comparison of the CAPM, DCF, and Risk Premium Methods
 - ix. Cost of Newly Issued Common equity
 - x. Weighted Average Cost of Capital
 - xi. Using the MCC Schedule in Capital Budgeting

2. The Basics of Capital Budgeting
 - i. The Importance of Capital Budgeting
 - ii. Project Classifications
 - iii. Similarities between Capital Budgeting and Security Valuation
 - iv. Capital Budgeting decision Rules
 - v. Comparison of the NPV and IRR methods
 - vi. Modified Internal Rate of Return (MIRR)
 - vii. Comparison of the NPV and PI methods
 - viii. Present value of future costs

3. Project Cash Flow Analysis
 - i. Cash Flow Estimation
 - ii. Identifying the Relevant Cash Flows
 - iii. Tax Effects
 - iv. Changes in Net Working Capital
 - v. Replacement Analysis
 - vi. Cash Flow Estimation Bias
 - vii. Managerial Options
 - viii. Evaluating Projects with Unequal Lives
 - ix. Abandonment Value
 - x. Adjusting for Inflation

4. Risk Analysis and the Optimal Cash Budget
 - i. Introduction to Project Risk
 - ii. Stand-Alone Risk
 - iii. The Impact of Abandonment on NPV and Stand-Alone Risk
 - iv. Corporate, or Within Firm Risk
 - v. Market Risk
 - vi. Risk-Adjusted Discount Rates versus Certainty Equivalents
 - vii. Incorporating Risk and Capital Structure into Capital Budgeting Decisions
 - viii. Risky Cash Flows
 - ix. The Optimal Capital Budget
 - x. Capital Rationing
 - xi. Establishing the Optimal Capital Budget in Practice

FN431: SECURITIES ANALYSIS & PORTFOLIO MANAGEMENT

Course Description

This course will provide students with the specialised topics in the valuation of firms and the operations of stock markets.

Course Objectives

The objective of this course aims at enabling students to:

- Understand what gives money its real value.
- Explain the fundamental characteristics of ordinary shares, preference shares and bonds (or debentures).
- Learn about the linkage between the share values, earnings and dividends and the required rate of return on the share.
- Determine the relationship between risk and return.
- Examine the logic of portfolio theory.
- Use beta in determining the cost of equity.
- Highlight the factors that have influence on the valuation of options.
- Understand the linkage between corporate strategy and investment decisions.
- Highlight the methods of financing international operations.

Course Content

- Concepts of Value and Returns
- Valuation of Bonds and Shares
- Capital Market Theory
- Portfolio Theory and Assets Pricing Models
- Options and Futures
- International Capital Markets

FN432: MICROFINANCE MANAGEMENT

Course Description

Microfinance course introduces students to the core principles and concept of microfinance. Coverage of the course includes the types of microfinance institutions, models and schemes for MFIs, policies and programmes.

Course Objective

The course is designed to address the specific financial aspects associated with microfinance. It builds on the fact that SMEs and entrepreneurs have special characteristics, the most basic of which being that they suffer from resource poverty. The course aims to provide within the time limits the key elements of microfinance by to business management students.

Course Content

- The overview of microfinance
- Types of financial institutions
- Models and schemes of MFIs
- Measuring performance and sustainability of MFIs

- Screening and repayment enforcement mechanism
- Up scaling and down scaling of financial institutions
- Microfinance policies and programmes

MT 431: ORGANIZATIONAL BEHAVIOUR

Course Description

The course develops student's understanding of how human behaviour in organizations is influenced by individual characteristics. The course covers motivation, job satisfaction, work groups, perception and related issues.

Course Content

Definition of organization behaviour, interdisciplinary influences on organizational behaviour as a discipline. Theories of motivation; the organization as an open system, assumptions about people. Personality; definition, determinants. Perception; definition, its implications for managing organizations.

MT432: MANPOWER PLANNING

Course description

The course covers the concept and meaning of manpower planning and the role of organizations in manpower planning in order to achieve effectiveness.

Course Objectives

To promote the students understanding of the process of manpower planning at national and organizational levels and introduces them to some important techniques for manpower planning.

Course Content

- introduction
 - concepts and meaning of manpower planning
 - levels of manpower planning: National manpower planning, Corporate (Organization) manpower planning
- overview of national manpower planning in Tanzania
 - objectives for national manpower planning
 - national manpower planning in Tanzania
 - role of the ministry responsible for national manpower planning
 - role of organizations in national manpower planning in Tanzania
 - collection for information for national manpower planning in Tanzania
 - implementation and control of national manpower plans

- toward efficient and effective manpower utilization
- Corporate (organizational) manpower planning
 - corporate manpower planning
 - major activities in manpower planning
 - objectives for corporate manpower planning
 - relationship of corporate manpower planning and corporate planning
 - relationship between manpower planning function and other personnel management operation
- Corporate manpower planning process
 - Designing and utilization of manpower information system
 - Manpower demand forecasting
 - Techniques for manpower supply forecasting
 - Formulation of manpower plans, programmes and budgets
 - Implementation and control of manpower plans
 - Problems of introducing manpower planning in Tanzania

MT433 BUSINESS STRATEGY

Course Description

In the Strategic Management, the strategic management process consisting of environmental scanning, internal analysis and Business level strategies are dealt with in detail. In this part of the course, the corporate strategies will be revisited. Also, this course is offered in recognition of the sharp resurgence of interest in the field of practice, in the topic of implementation of strategy. This course centres around the implementation and performance issues related to strategy.

The successful strategies are the ones which are implemented properly. Implementing a strategy successfully depends on selecting the right combination of organizational structure, control systems and culture. Companies need to monitor and oversee the strategy implementation process to achieve superior profitability.

This course in Business strategy exposes the students to the different factors influencing the corporate level strategies and the tools to monitor performance, including the corporate governance issues. One of the emerging performance measures, 'Balanced Score Card' will be introduced for understanding the implementation of strategies down the levels in the organization. It will also take up the competitive intelligence as an important area in strategic management.

Course Objectives

- To provide a comprehensive overview of the corporate level strategies employed and their merits and limitations.

- To examine how managers can best implement their strategies to achieve a competitive advantage and superior performance.
- To discuss the interests of the stake holders and their role in implementation of strategies, including governance and ethical issues.
- To illustrate the use of Balanced Score Card as a comprehensive measure of strategic performance of the organization.
- To introduce Competitive Intelligence and its role in strategy implementation.

Course Content

- Corporate level strategies
 - Options of corporate level strategies
 - Corporate turnarounds
- Strategy implementation
 - Strategy and structure
 - Organizational performance and strategy
 - Strategic control measures
- Corporate governance, ethics and competitive intelligence
 - Separation of ownership and control
 - Governance mechanisms and ethical behaviour
 - Competitive intelligence in implementation
- Balanced score card – implementation tool
 - Concept of BSC
 - Elements of BSC
 - Constructing a corporate score card
- Challenges of internalization and strategy
 - Competitive scope
 - Geographical scope
 - Strategic scope
 - Review

MK430: MARKETING COMMUNICATIONS

Course Description

Modern marketing calls for more than developing a good product, pricing it attractively, and making it accessible. Companies must also communicate with present and potential stakeholders and the general public. This course introduces students to the theories, concepts and practices of marketing communication.

Course Objectives

The course will examine the various principles and theories governing all the aspects of managing integrated marketing communications including:

- How communication works

- The major steps in developing an integrated marketing communication program
- Who should be responsible for marketing communication planning

Course Content

- Nature and scope of integrated marketing communications
- Theories and models of integrated marketing communications
- The communication process
- Developing effective communications
- Deciding on the marketing communication mix
- Socially responsible marketing
- Managing the integrated marketing process

MK431: SERVICES MARKETING

Course Description

The concepts and theories of marketing were evolved keeping in focus the manufacturing industries. However, services are different as they have some unique characteristics, which have specific marketing implications, but remain un-addressed in conventional 4P approach to marketing. The course aims to systematically study the service characteristics, their marketing implications and finally, the scope and role of marketing in service organizations.

Course Objectives

1. To describe how over time the 'Service' concept evolved and the ways in which services can be classified and study the marketing challenges in different services industries.
2. To understand how the marketing concepts are applicable in service organizations.
3. To examine the service delivery process, productivity and quality issues which are important for building and maintaining customer relations
4. To develop effective service strategies for global competitiveness by integrating information technology in the service operations.

Course Content

- Introduction to services marketing
- Service characteristics and marketing implications
- Concept of the service product
- Understanding supporting and facilitating services
- Differentiation strategy
- Marketing mix in services
- Managing people and the internal marketing

- Service scape and physical evidence
- The service process and recovery
- Service strategies

MK432: CONSUMER BEHAVIOUR

Course Description

As consumer needs and preferences get more complex to evaluate and understand, the implications for the marketers are equally important to understand. Consumer Behaviour as a module tries to examine the various influences that might affect the consumer decision making process that might precede or follow the buying. Further as students of marketing how do we look at the end results from the marketer's point of view?

Course Objectives

Essentially, the course outline will examine the various principles and theories governing all the aspects of this behavioural science. The environmental determinants and the Individual Determinants that affect his decision of buying and the final buying process will be looked at. The global consumer trends and the recent consumer trends will also be looked at very closely.

Course Content

Environmental determinants of Consumer Behaviour: This section broadly explains the external environment with specific reference to culture and it's role in influencing. Also issues about sub culture and cross - cultural management, social class to be discussed. Group Influence with specific reference to Reference Group is of importance when trying to evaluate consumer - buying preferences. More importantly Family and Family Life Cycle analysis also has to be evaluated.

- *Culture, Cross Culture and Sub-cultural influences*
- *Social Class and its use in segmentation*
- Group Influences in Consumer Behaviour
- Family: Nature, Role and Types, Family Life Cycle
- Opinion leadership

Individual determinants of consumer behaviour: The individual determinants of the consumer on the basis of his perception, motivation, learning, attitude, persuasion is evaluated and their role in the buying process.

- Personality: Marketing implications. Lifestyle and personality influence
- Motivation: Consumer Involvement – Economic, Temporal, Cognitive resources.
- Perception: Perceptual selection, organization and interpretation, Perceptual Mapping

- Learning: Consumer learning theory, habit, Brand Loyalty, The Decision Making and the purchase process, conditioning, Cognitive and Vicarious Learning.
- Attitude: Formation and change, influencing through marketing communication, Attitude Scaling, Multi-attribute models of buyer behaviour.
- Persuasion and Communication

PSM431: INTERNATIONAL PROCUREMENT MANAGEMENT

Course Description

International procurement management is an integral part of international business. The evolution and rapid growth of international business makes it imperative for students of business management to have an in-depth knowledge of international procurement theories, concept and procedures. This course aims to impart that knowledge to students who pursue business management studies.

Course Objectives

The aim of this course is to impart to students an in-depth knowledge of the characteristics of international purchasing, the factors influencing the international procurement process and the associated procurement procedures.

Course Content

- Commercial considerations for international procurement
- International procurement procedures
- Documentation
- Factors affecting international trade
- Associations and institutions concerned with international trading
- Commercial organizations – their purpose and procedures
- Quasi-governmental organizations – their role and effect
- Global sourcing
- Roles of certain international agencies to improve and facilitate support procurement by developing countries
- Standard international procurement agreements and procedures
- Incoterms

PSM432: PUBLIC PROCUREMENT

Course Description

This course introduces students to an in-depth analysis of the characteristics and procedures of public procurement. Topics covered include the procurement cycle

in public organizations, competitive bidding, public tender documents, selection methods in public procurement, and tender for consultancy services.

Course Objectives

The objectives of this course include to:

- Examine in depth and compare the characteristics of public procurement against private procurement.
- Provide students with knowledge in procurement of goods, works and consultancy services in the public sector.
- Examine the Public Procurement Act No. 3 of 2001 and regulations thereto.

Course Content

- Introduction to public procurement
- Procurement in public organizations
- Procurement cycle in public organizations/institutions
- Legal aspects of public procurement
- Types and sizes of public contracts
- Competitive bidding
- Advertisements
- Public tender documents
- Methods of public procurement
- Selection methods in public procurement
- Technical specification
- Evaluation of tenders
- Tender for procurement of works
- Tenders for consultancy services
- Word Bank guidelines

PSM 433: PROCUREMENT CONTRACTS MANAGEMENT

Course Description

The supply chain specialist in both the private and public sectors should play a vital role in the planning and control of contracts as well as the development and ongoing management of resulting contracts with suppliers. This course introduces students to an in-depth analysis on the theories, concepts and practices of procurement contracts management.

Course Objective

This course is aimed to develop knowledge of principles, practices and techniques in procurement contract management as related to supply chain specialists.

Course Content

- Contractual issues
- Contract management
- Project management methodology
- Project appraisal and assessment
- Procurement contract management

DET430: COMMUNICATION AND DEVELOPMENT

Course Description

The Development Studies course at St. John's University of Tanzania (SJUT) offers an exciting journey that draws an insight understanding to students of issues on social transformations that are defined under the sphere of development theories.

The course introduces students to a range of development theories and issues including poverty, population, gender, natural resources management and environmental degradation, food security, Agriculture and rural development, Education, science and technology. In so doing, it challenges students to adopt a more analytical and prophetic approach to social issues. Communication and Development (DET 430) is therefore designed to equip students on different theoretical and practical experiences of communication, information technology and an overall transport infrastructures as they influence the community development.

Course Objectives

- To equip students with conceptual tools for analysis of society and development.
- To expose students to the theoretical and practical communication and information technological issues of the developing world and Tanzania in particular.
- To expose students to the status of communication technology, infrastructure network and their link to market growth in developing countries.

Course Content

- This is an elective interdisciplinary course which is taken and passed by all students that majors in Development studies.
- It is a **2-unit course with 2 hrs of lectures each week** over the 16 week semester. There are no seminars, but specific coursework tests, assignments and a final examination.
- The course contains the following main topics and the number of lecture hours per topic is shown below.

Expected Course Output

It is expected that;

At the end of this course students should be equipped with the knowledge and capacity of analyzing different communication and information technological issues as they are linked to different social economic phenomenon that influences development.

- (i) Students are expected to become practitioners in issues relating to advocacy and planning of better local communication method for sustainable development.

Topic 1: Introduction to communication methods

- 1.1 The meaning of communication, methods and media for communication
- 1.2 The history of communication in development
- 1.3 Effective communication, its management and obstacles
- 1.4 Significance of communication in Development

Topic 2: Analysis of human communication theories and practices

- 2.1 The meaning of communication theory and its history
- 2.2 Dimension of communication: Its Mode and elements in networking
- 2.3 Analysis of communication theories and methods
- 2.4 Rationale of studying human communication in community development
- 2.5 Classification of communication methods.

Topic 3: Information communication technology in the globalized economy

- 3.1 The meaning and scope in development process
- 3.2 The status of ICT in developing countries, a case for Tanzania in particular
- 3.3 Challenges facing ICT in developing countries
- 3.4 Communication technology opportunities at the global marketing systems

Topic 4: Communication and transportation system for market growth in Tanzania

- 4.1 Infrastructures as channel for economic development
- 4.2 Status of transportation infrastructure in Tanzania: roads, railways, air ways, marines
- 4.3 Road transport and trade in domestic and cross boarder market
- 4.3 impediments in communication infrastructures

Delivery Mode and Assessment

- (i) Two units for semester one of the Diploma course caring a total of 34

lecture hours. This gives a total of 34 contacts hours. That is two hours of lecture per week for a 17 weeks semester.

- (ii) The students shall be assessed in two areas: coursework which will carry 50% and the end of semester examination which will carry 50%
- (iii) The components of the coursework of 50% will be: two tests of 20% each and one take home assignment which will carry 10%.

DE431: CONTEMPORARY ISSUES IN DEVELOPMENT

Course Objectives

- To provide students with a solid understanding of the globalization Process, drivers of the process of globalization as a whole as well as its impacts on local development at the national and individual level.
- To enable students recognize the opportunity presented by globalization, and to assess the remedy the risks and threats entailed.
- To enable students identify and evaluate policy and programme interventions to exploit opportunities for more effective development interventions aimed at remedying the adverse effects of globalization on development in general and on the poorer and weaker groups in society in particular.

TOPIC ONE: INTRODUCTION TO GLOBALISATION PROCESS

The meaning of globalization - Drivers of the Process of capitalist Globalization.

Main issues:

Foreign Direct Investment
International Trade
Technology Development and Intellectual Property Rights
Foreign Aid
Debt Crisis
Global Regionalism

Institutions:

The International Monetary Fund (IMF)
The World Bank
The World Trade Organization

Actors:

State and Non State Actors

TOPIC TWO: GLOBAL OPPORTUNITY FOR LOCAL DEVELOPMENT

Rationale/significant of studying globalization and development economics

What are opportunities presented by globalization, What are risk presented by globalization

- Developing countries Path in the Process of Capitalist Globalization
- Significant benefits and remedying risks from the process of Capitalist Globalization
- Global partnership for development; Challenges and Way forward

TOPIC THREE: CROSS CUTTING ISSUES IN THE PROCESS OF CAPITALIST GLOBALISATION AGRICULTURA SECTOR IN TANZANIA DURING GLOBALISATION ERA

Nations Development economics in the era of Globalisation

- Defining Agriculture and rural development
- Globalization and Markets opportunities for Smallholder
- Globalization and food security in Tanzania
- Fighting rural poverty Through Rural Finance in Tanzania
- The impact of Globalization on the Tanzania Agricultural Sector

IMPACTS OF GLOBALIZATION PROCESS ON DIFFERENT SECTORS OF THE NATIONAL ECONOMY and WAYS FORWARD

DE433: POPULATION DYNAMICS AND ECONOMIC GROWTH

Course Description

The Development Studies course at St. John's University of Tanzania (SJUT) offers an exciting journey that draws an insight understanding to students of issues on social transformations that are defined under the sphere of development theories.

The course introduces students to a range of development theories and issues including poverty, population, gender, natural resources management and environmental degradation, food security, Agriculture and rural development, Education, science and technology. In so doing, it challenges students to adopt a more analytical and prophetic approach to social issues. Population dynamics and economic growth (DE 433) is therefore designed to build a foundation to students on how best they can apply they apply different demographic variables in planning and management of different community development options.

Course Objective

- (iv) To equip students with conceptual tools for analysis of society and development.
- (v) To expose students to the theoretical and practical demographical issues of the developing world and Tanzania in particular.

- (vi) To expose students to the world population pressure, population dynamics and their impact on environment issues as they affect development processes in the developing world and Tanzania in particular.

Course Content

- (iv) This is an elective interdisciplinary course which is taken and passed by all students that majors in Development studies
- (v) It is a **3-unit course with 3 hrs of lectures each week** over the 15 week semester. There are no seminars, but specific coursework tests, assignments and a final examination.
- (vi) The course contains the following main topics and the number of lecture hours per topic is shown below.

Topic 1: Introduction to population studies

1. The meaning of Population, demography and population studies
2. Sources of demographic data
3. Demographic situation in Tanzania

Topic 2: Population dynamics

1. Defining the population dynamics in terms of size and structures.
2. Basic measures of population dynamics, rates and ratios.
3. Population growth; issues on fertility and mortality rates and their implication in development planning.
4. Migration rates and ratios in development and resource utilization.
5. Determinant of fertility, mortality, and migration.

Topic 3: Population projections and population policy

1. Introduction on population projection and estimate, types of population estimates.
2. Methods of population projection; mathematical method, geometric and exponential Growth models, component method.
3. The demographic impact on HIV/AIDS

Topic 4: Reproductive health

1. Some basic concepts on health, reproductive health, reproductive rights and care
2. Reproductive health in Tanzania:
3. Family planning, family planning prevalence, safe motherhood initiatives
Sex and Gender– rights of women and children

Topic 5: Integrating population variables in development planning

1. The concept of planning in Development including the planning process.

2. The planning procedure/cycle: Plan preparation, stage, plan implementation stage, Monitoring stage, Evaluation stage, the review/formulate development objectives, policies and strategies.
3. Major actors involved in the planning process; linkage between decision levels and planning
4. Constraint of the current planning processes and some considerations for improving the existing planning process
5. Population and settlement, health, labour force planning and food security

TOPIC 6: Demography and Environmental issues in Development

1. Demographic / Population theories and dynamics
2. Population, environment and natural resource base for development
3. Politics, concerns and challenges of environmental pollution, degradation and climate change.
4. Population, poverty and environmental- as development issues of global scale.

TOPIC 7; Population growth and social economic development in Tanzania

1. Introducing the magnitude of population problems in mass poverty.
2. Demographic and Socio-economic characteristics in Tanzania
3. Effect of population changes on socio-economic development
4. Population growth rate and age depended effect

Delivery Mode and Assessment

- (i) Two units for semester one of the Diploma course caring a total of 34 lecture hours. This gives a total of 34 contacts hours. That is two hours of lecture per week for a 17 weeks semester.
- (ii) The students shall be assessed in two areas: coursework which will carry 50% and the end of semester examination which will carry 50%
- (iii) The components of the coursework of 50% will be: two tests of 20% each and one take home assignment which will carry 10%.

UNIVERSITY CALENDAR 2010/2011

FIRST SEMESTER

A = MA Education

B = MA Community Development, MBA and MSc in Finance

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
DECEMBER	1		Monday 6th	• MA Education programme begins
			Tuesday 7 th	• Faculty/School Meetings.
			Wednesday 8th	• Appointments Committee Meeting
			Thursday 9 th	• Independence Day
	2	1	Monday 13th	• MA Community Development, MBA and MSc in Finance programmes begin
	3	2	Monday 20th	•
	4	3	Monday 27th	•
JANUARY	5	4	Monday 3rd	• Deadline for Submission of Examination Papers for First Semester.
	6	5	Monday 10th	•
			Wednesday 12th	• Zanzibar Revolution Day
	7	6	Monday 17th	• Start of external moderation of Examination Papers
			Friday 21st	• End of external moderation of Examination Papers
	8	7	Monday 24th	•
	9	8	Monday 31st	•

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
FEBRUARY			Friday 4 th	<ul style="list-style-type: none"> Last Day for Students Assignment and Tests. Deadline for Course Work Submission
			Saturday 5 th	<ul style="list-style-type: none"> Chama Cha Mapinduzi Day
	10	9	Monday 7 th	<ul style="list-style-type: none">
			Friday 11 th	<ul style="list-style-type: none"> All coursework marks to be submitted
	11	10	Monday 14 th	<ul style="list-style-type: none">
			Tuesday 15 th	<ul style="list-style-type: none"> Eid el Maulid
	12	11	Monday 21 st	<ul style="list-style-type: none">
13	12	Monday 28 th	<ul style="list-style-type: none"> 	
MARCH			Friday 4 th	<ul style="list-style-type: none"> SENATE
	14	13	Monday 7 th *	<ul style="list-style-type: none"> Masters Exams Week
			Friday 11 th	<ul style="list-style-type: none"> COUNCIL
	15	14	Monday 14 th	<ul style="list-style-type: none">
		15	Monday 21 st	<ul style="list-style-type: none">
		Monday 28 th	<ul style="list-style-type: none"> Mid semester break for all students 	

* University examinations for cross faculty courses will be this week

SECOND SEMESTER

A = MA Education

B = MA Community Development, MBA and MSc Finance

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
APRIL			Monday 4th	<ul style="list-style-type: none"> Quality Assurance Committee Meeting
			Wednesday 6 th	<ul style="list-style-type: none"> End of Examination Marking all faculties and Schools.
			Thursday 7 th	<ul style="list-style-type: none"> Departmental Examiners Meeting Last Day for Submission of Lecturers' Work Plans for Second Semester to Deans.
			Friday 8 th	<ul style="list-style-type: none"> Faculty/School Board Examiners Meeting. Release of Provisional Exam Results.
	1	2	Monday 11th	<ul style="list-style-type: none"> Second Semester begins for Masters Programmes.
	2	2	Monday 18th	<ul style="list-style-type: none"> Appointments Committee
			Friday 22nd	<ul style="list-style-type: none"> Good Friday
	3	3	Monday 25th	<ul style="list-style-type: none"> Easter Monday
			Tuesday 26th	<ul style="list-style-type: none"> Union Day
			Friday 29th	<ul style="list-style-type: none"> Special SENATE for examination results
MAY			Sunday 1st	<ul style="list-style-type: none"> International Labour Day
	4	4	Monday 2nd	<ul style="list-style-type: none">

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
	5	5	Monday 9th	<ul style="list-style-type: none"> Special and Supplementary Examinations for Semester 1 examinations
	6	6	Monday 16th	<ul style="list-style-type: none">
	7	7	Monday 23rd	<ul style="list-style-type: none">
			Tuesday 24th	<ul style="list-style-type: none"> Departmental Examiners Board Meeting.
			Friday 27th	<ul style="list-style-type: none"> Deadline for Submission of Examination Papers for the Second Semester. Close of Applications for Admission 2010/2011.
	8	8	Monday 30th	<ul style="list-style-type: none">
JUNE			Wednesday 1st	<ul style="list-style-type: none">
			Thursday 2nd	<ul style="list-style-type: none">
	9	9	Monday 6th	<ul style="list-style-type: none"> Start of Pre-University Courses
	10	10	Monday 13th	<ul style="list-style-type: none"> Start of external moderation of Examination Papers
			Friday 17th	<ul style="list-style-type: none"> End of external moderation of Examination Papers
	11	11	Monday 20th	<ul style="list-style-type: none">
	12	12	Monday 27th	<ul style="list-style-type: none">
JULY			Friday 1st	<ul style="list-style-type: none"> Last Day of Course Work Submission. The Last Day for Students Assignments, Tests
	13	14	Monday 4th	<ul style="list-style-type: none"> .

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
			Thursday 7 th	<ul style="list-style-type: none"> • Saba saba
			Friday 8 th	<ul style="list-style-type: none"> • SENATE • All Coursework marks submitted
	14	14	Monday 11th	
			Friday 15 th	<ul style="list-style-type: none"> • COUNCIL • End of Pre-University Courses • Start of Pre-University Examination Marking
	15	15	Monday 18th	<ul style="list-style-type: none"> • Last week of classes for Masters Programmes
	16	16	Monday 25th	<ul style="list-style-type: none"> •
AUGUST	17	17	Monday 1st *	<ul style="list-style-type: none"> • Exam week for Masters Programmes
			Monday 8th	<ul style="list-style-type: none"> • Nane nane
			Monday 15th	<ul style="list-style-type: none"> •
			Wednesday 17 th	<ul style="list-style-type: none"> • Research and Publication Committee Meeting.
			Monday 22nd	<ul style="list-style-type: none"> • Quality Assurance Committee meeting.
				<ul style="list-style-type: none"> •
SEPTEMBER			Monday 29th	<ul style="list-style-type: none"> • Departmental Examiners Meeting.
			Friday 2 nd	<ul style="list-style-type: none"> • Faculty/School Board Examiners Meeting.

MONTH	Week number		DAY / DATE	ACTIVITY
	A	B		
			Monday 5th	<ul style="list-style-type: none"> • Second Semester University Provisional Examination Results Released.
			Monday 12th	<ul style="list-style-type: none"> •
			Monday 19th	<ul style="list-style-type: none"> •
			Friday 23rd	<ul style="list-style-type: none"> • SENATE (to include Examination Results)
			Monday 26th	<ul style="list-style-type: none"> •
			Friday 30th	<ul style="list-style-type: none"> • COUNCIL
OCTOBER			Monday 3rd	<ul style="list-style-type: none"> •
			Monday 10th	<ul style="list-style-type: none"> •